

JULY - SEPTEMBER' 2016



REVISED QUARTERLY PROCESS MONITORING REPORT IWMP - MEGHALAYA

Submitted to:



**Meghalaya State Watershed & Wasteland
Development Agency (MSWWDA),
Govt. of Meghalaya**

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INTRODUCTION:

The Department of Land Resources (DoLR), Govt. of India has been implementing Integrated Watershed Management Programme (IWMP) in India aiming at restoration of ecological balance by harnessing, conservation and development of natural resources especially in rain-fed areas of the country.

The M&E system in place is expected to provide timely, reliable and relevant information to enhance project management capabilities and learnings. In this regard, concurrent process monitoring has been adopted to capture near real time information on the key project processes, quality of implementation, problems encountered, etc and reflect the same for decision-making / corrective measures. Some of the important processes to be monitored and the indicators are as follows;

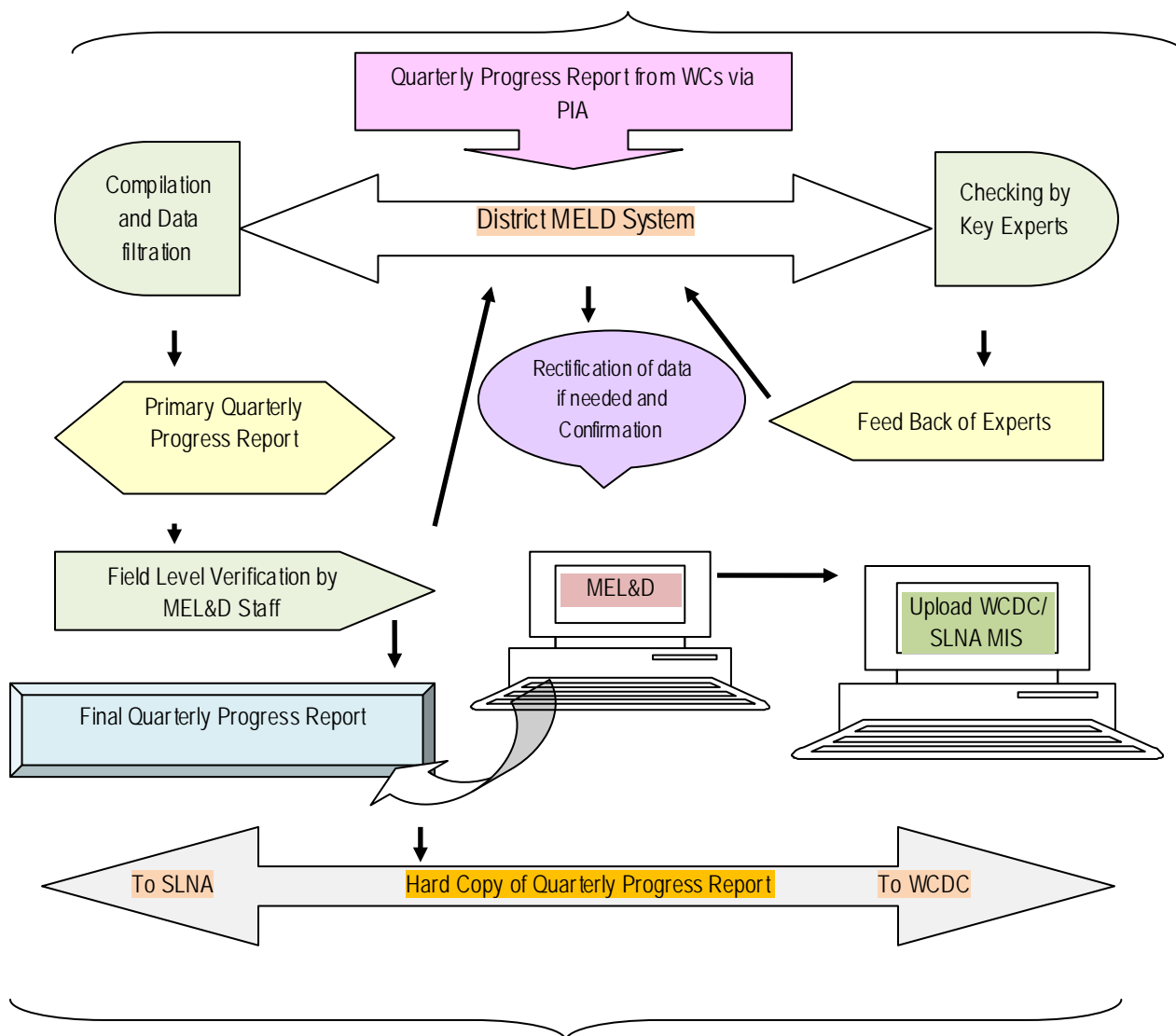
1. Entry Point Activity (EPA)
2. Sensitization and Awareness Programmes
3. CBO formation and functioning
4. DPR preparation
5. Action plan preparation
6. Capacity building activities at different levels
7. Flow of funds
8. Maintenance of registers at all levels as per guidelines/circulars.
9. Implementation of the project as per approved annual action plans.
10. Quality assessment of all components.
11. Monitoring of data collection of various scientific observations/recordings.
12. Functioning of WDT/ PIA (Watershed Development Team/ Project Implementation Agency)
13. Functioning of Executive Committee (EC)
14. Watershed Development Fund (WDF)
15. Institutional and financial sustainability of Community Based Organizations (CBOs)
16. Income Generating Activities (IGA) and Micro Enterprises.
17. Transparency (Community participation, Social auditing, wall writing, Publicity materials, display of information related to project implementation)
18. Gender equity (equity in terms of distribution of benefits and costs, gender issues)
19. Social inclusiveness
20. Any other indicators which may be required to improve the quality of implementation.

Meghalaya is one of the states in the country implementing the programme since 2009-10. North Eastern Development Finance Corporation Limited (NEDFi) has been engaged as MEL&D agency for the IWMP projects under Batch III, IV and V in Meghalaya.

APPROACH & METHODOLOGY:

Monitoring, Evaluation, Learning and Documentation (MEL&D) is an integral part of the Project management structure of Integrated Watershed Management Project (IWMP). To achieve the core objectives of IWMP, monitoring formats were developed following the Operational Manual. Operational Manual describes the operational strategies to be adopted in concurrent process monitoring activities. Accordingly, MEL&D agency has adopted the various strategic method mentioned in the Operational Manual to do Process Monitoring and to document the progress of the projects under IWMP in Meghalaya (Batch III, IV & V).

Critical Path of Activities concerning to Concurrent Process Monitoring has been schematically presented below -:



BATCH-WISE PROJECTS COVERED DURING JULY' 2016- SEP' 2016:

NEDFi has been carrying out concurrent process monitoring to capture near real time information on the key project processes, quality of implementation and problems encountered etc. These activities are monitored on random basis by physically visiting the sites and recording the status with all the details along with photograph as well as GPS coordinates at ground level. The observations are reported in Periodical Reports like this from time to time for the review and compliance.

During the period (July 2016- September 2016), following projects are covered under concurrent process monitoring exercise.

BATCH-III				
Name of the District	Name of the Project	Name of the Block	No. of Micro Watersheds	Total Project Cost (Rs. in Lakhs)
West Khasi Hills	IWMP-VIII	Nongstoin	3 (Three)	375.00
	IWMP-IX	Mawsynrut.	6 (Six)	375.00
South Garo Hills	IWMP-V	Chokpot	2 (Two)	300.00
	IWMP-VI	Rongara	2 (Two)	300.00

BATCH-IV				
Name of the District	Name of the Project	Name of the Block	No. of Micro Watersheds	Total Project Cost (Rs. in Lakhs)
West Khasi Hills	IWMP-X	Nongstoin	7 (Seven)	757.50
South Garo Hills	IWMP-VII	Bagmara	1 (One)	294.00
	IWMP-VIII	Chokpot	1 (One)	306.00

BATCH-V				
Name of the District	Name of the Project	Name of the Block	No. of Micro Watersheds	Total Project Cost (Rs. in Lakhs)
South West Garo Hills	IWMP-II	Zikzak- Gambegre	6 (Six)	597.00
South Garo Hills	IWMP-IX	Chokpot	2 (Two)	538.50

HIGHLIGHT OF THE BATCH-III PROJECTS COVERED:

1) **District: West Khasi Hills; Number of Project: 2 (Two) Nos.**

Table: 1.1.

1.	Name of the Project	WKH-IWMP- VIII (2011-12)
2.	Name of the Block/s	Nongstoin C&RD Block.
3.	Name of Watershed/Micro Watershed (MWS) and Code	Kynthroin Watershed- 3C1B1a3c.
4.	Total Nos. of Villages Covered	6 (Six) Nos. of Villages.
5.	Total Geographical Area (Ha)	1756 Ha.
6.	Project Area Proposed for Treatment (Ha)	1500 Ha.
7.	Total Project Cost (Rs. in Lakhs)	Rs. 225.00 Lakhs
8.	Major Reasons for Selection of the Watershed	<ul style="list-style-type: none"> • Unscientific Land Use, • Indiscriminate Tree Felling and • Charcoal Burning.
9.	Project Duration	5 (Five) Years.
10.	Project Implementing Agency	Soil & Water Conservation Territorial Division, Nongstoin.
11.	Summary of Process Monitoring Observations during the Period (April- June 2016).	<ul style="list-style-type: none"> ❖ <u>Under Watershed Works</u>, the total number of structures completed are 50 nos. against the total project target of 108 nos. Quality of the structures (Water Harvesting Structure, Check Dam, Retaining Wall and Dug-out Pond etc) is found to be satisfactory. ❖ <u>Under Agricultural Production</u>, additional areas are brought under cultivation. However, status of beneficiary contribution is very poor. ❖ <u>Under Income Generating Activities</u>, total no. of beneficiaries covered is 290 numbers including 12 numbers of SHGs and 78 numbers of women beneficiaries. ❖ <u>Under Capacity Building</u>, 39 numbers of trainings conducted till the time of monitoring visit. ❖ <u>Under Financial Management</u>, status of fund utilisation is found to be satisfactory.

Table: 1.2.

1.	Name of the Project	WKH-IWMP- IX (2011-12)
2.	Name of the Block/s	Mawshynrut C&RD Block.
3.	Name of Watershed/Micro Watershed (MWS) and Code	Umtyrwa Umiong MWS- 3B1C2a4a.
4.	Total Nos. of Villages Covered	2 (Two) Nos. of Villages
5.	Total Geographical Area (Ha)	1241 Ha.
6.	Project Area Proposed for Treatment (Ha)	1000 Ha.
7.	Total Project Cost (Rs. in Lakhs)	Rs. 150.00 Lakhs.
8.	Major Reasons for Selection of the Watershed	<ul style="list-style-type: none"> • Water Scarcity, • Poor Sanitation Practice and • Unutilised wastelands.
9.	Project Duration	5 (Five) Years.
10.	Project Implementing Agency	Soil & Water Conservation Territorial Division, Nongstoin.
11.	Summary of Process Monitoring Observations during the Period (April- June 2016).	<ul style="list-style-type: none"> ❖ <u>Under Watershed Works</u>, the total number of structures completed are 35 nos. against the total project target of 75 nos. Quality of the structures (Water Harvesting Structure, Head Water Dam, Retaining Wall, Run-off Disposal Channel, Drinking Well and Dug-out Pond etc) is found to be satisfactory. ❖ <u>Under Stone Masonry Works</u>, activities covered are Peripheral Bunding and Wet Terracing. ❖ <u>Under Income Generating Activities</u>, total no. of beneficiaries covered is 192 numbers including 13 numbers of SHGs and 60 numbers of women beneficiaries. ❖ The types of Income Generating Activities taken up are Carpentry, Tailoring, Rice Mill Unit, Hollow Concrete Block, Mud Block, Kitchen Gardening, Piggery, Poultry, Fishery and Grocery Shop etc. ❖ <u>Under Capacity Building</u>, 16 numbers of trainings conducted till the time of monitoring visit. ❖ <u>Under Financial Management</u>, status of fund utilisation is found to be satisfactory.

2) District: **South Garo Hills**; Number of Project: **2 (Two) Nos.**

Table: 2.1.

1.	Name of the Project	SGH-IWMP- V (2011-12)
2.	Name of the Block/s	Chokpot C&RD Block.
3.	Name of Watershed/Micro Watershed (MWS) and Code	Reso MWS and Rompa MWS. Code:--
4.	Total Nos. of Villages Covered	5 (Five) Nos. of Villages.
5.	Total Geographical Area (Ha)	2337.00 Ha.
6.	Project Area Proposed for Treatment (Ha)	2000.00 Ha.
7.	Total Project Cost (Rs. in Lakhs)	Rs. 300.00 Lakhs
8.	Major Reasons for Selection of the Watershed	<ul style="list-style-type: none"> • Unscientific Cultivation Practice, • Low Crop Yield and • Poor Socio-economic Status of the villagers.
9.	Project Duration	5 (Five) Years.
10.	Project Implementing Agency	Soil & Water Conservation (Cash Crop) Division, Baghmara.
11.	Summary of Process Monitoring Observations during the Period (April- June 2016).	<ul style="list-style-type: none"> ❖ Under Watershed Works, the total number of structures completed are 29 nos. against the total project target of 58 nos. Quality of the structures (Water Harvesting Structure, Dug-out Pond, Retaining Wall, CC Check Dam and Run-off Disposal Channel etc) is found to be satisfactory. ❖ Under Agricultural Production, activities covered referring the improved package of practices are Contour Bunding, Terrace Farming and System of Rice Intensification. ❖ Under Income Generating Activities IGA), total no. of beneficiaries covered is 76 numbers including 11 numbers of SHGs and 47 numbers of women beneficiaries. ❖ The types of innovative IGA taken up are Stool Making (Moorah) and Rice Tray Making from Bamboo & Accessories etc. ❖ Under Capacity Building, 13 numbers of trainings conducted till the time of monitoring visit. Training Agencies involved are SIRD, NIRD, ICAR, Departmental Training Centre, Bethany Society Tura and IFAD, Tura. ❖ Under Financial Management, status of fund utilisation is found to be satisfactory.

Table: 2.2.

1.	Name of the Project	SGH-IWMP- VI (2011-12)
2.	Name of the Block/s	Rongara C&RD Block.
3.	Name of Watershed/Micro Watershed (MWS) and Code	Lower Rongdi MWS and Middle Rongdi MWS. Code:--
4.	Total Nos. of Villages Covered	5 (Five) Nos. of Villages.
5.	Total Geographical Area (Ha)	2214.00 Ha.
6.	Project Area Proposed for Treatment (Ha)	2000.00 Ha.
7.	Total Project Cost (Rs. in Lakhs)	Rs. 300.00 Lakhs
8.	Major Reasons for Selection of the Watershed	<ul style="list-style-type: none"> • Practice of Shifting Cultivation, • Low Crop Yield and • Poor Socio-economic Status of the villagers.
9.	Project Duration	5 (Five) Years.
10.	Project Implementing Agency	Soil & Water Conservation (Cash Crop) Division, Baghmara.
11.	Summary of Process Monitoring Observations during the Period (April- June 2016).	<ul style="list-style-type: none"> ❖ <u>Under Watershed Works</u>, total number of structures completed are 29 nos. against the total project target of 58 nos. Quality of the structures (Water Harvesting Structure, Dug-out Pond, Retaining Wall, CC Check Dam and Run-off Disposal Channel etc) is found to be satisfactory. ❖ <u>Under Agricultural Production</u>, activities covered referring the improved package of practices are Contour Bunding, Terrace Farming and System of Rice Intensification. ❖ <u>Under Income Generating Activities IGA</u>), total no. of beneficiaries covered is 76 numbers including 8 numbers of SHGs and 22 numbers of women beneficiaries. ❖ The types of innovative IGA taken up are Stool Making (Moorah) and Rice Tray Making from Bamboo & Accessories etc. ❖ <u>Under Capacity Building</u>, 25 numbers of trainings conducted till the time of monitoring visit. Training Agencies involved are SIRD, NIRD, ICAR, Departmental Training Centre, Bethany Society Tura and IFAD, Tura. ❖ <u>Under Financial Management</u>, status of fund utilisation is found to be satisfactory.

PROCESS MONITORING OBSERVATIONS (BATCH-III PROJECTS)

Batch: III

Name of the Project: IWMP VIII (Kynthroin MWS)

District: West Khasi Hills

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
I	Work Phase				
1.	Soil & Water Conservations				
1.1	No. of structures created (<i>Target-vis-à-vis achievement</i>)	Target: 108 Nos. Achievement: 50 Nos.	Achievement is based on the fund allocation till date.	Regular release of Project funds may be arranged.	PIA/WDT/WC UG/Community
1.2	Status of incomplete structures.	Completed all the 50 nos. of structures.	--	<ul style="list-style-type: none"> • Since NRM related works are also carried out on community lands, rights over community lands should be clearly specified and documented. 	PIA/WDT/WC UG/Community
1.3	Technical Feasibility, location, designing and quality of structure (<i>adherence to guidelines, layout, agency involved, quality control, measurement book etc.</i>)	Location is selected in consultation with community.	--		PIA/WDT/WC UG/Community
1.4	Variation of location, size of structure (<i>reasons thereof</i>).	Minor change in locations based on appropriate feasibility.	--		PIA/WDT/WC UG/Community
1.5	Status of approval of variations of any from appropriate authority.	Approval of Watershed Committee and local body is obtained.	--	<ul style="list-style-type: none"> • Perspective plans should include maintenance of works already completed. 	PIA/WDT/WC UG/Community
1.6	Type and quality of structure (Check dam, percolation tank, pond, (<i>adherence to guidelines, layout, agency involved, quality control, measurement book etc.</i>))	Type includes Water Harvesting Structure, Retaining Wall, Check Dam and Dug-out Pond. Quality is Satisfactory.	--		PIA/WDT/WC UG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
1.7	Stone masonry works- (adherence to guidelines, layout, agency involved, quality control, measurement book etc.)	Stone Masonry Works covered in constructing Retaining Wall using loose boulders.	--		PIA/WDT/WC UG/Community
1.8	Area irrigated by source, ground water levels - bore well and open well, surface water-nallah, stream flows and drinking water status.	Practice of Irrigation by exploring the sources like Stream, Spring Tapped Chamber, Rain Water Harvesting and Water Well etc are observed. Main source of drinking water is Water Well.	--		PIA/WDT/WC UG/Community
1.9	Type of Tree Coverage, horticulture coverage and shifting cultivation.	Many types of trees and horticulture crops covered. Shifting Cultivation: Nil.	--	<ul style="list-style-type: none"> • Display Sign Boards should be installed at the activity site for creating awareness among the community. 	PIA/WDT/WC UG/Community
1.10	Level of Participation by WC/UG	Level of Participation by WC members is satisfactory.	--		PIA/WDT/WC UG/Community
1.11	Benefit realized (by way of soil conservation, water conservation, increased irrigation water, cropping intensity, diversification, etc.)	Yes.	--		PIA/WDT/WC UG/Community
1.12	Sharing of benefits by members of UGs (water sharing etc.)	Yes.	--		PIA/WDT/WC UG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
1.13	Status of beneficiaries contribution (10% or 5% as the case may be).	Nil.	--		PIA/WDT/WC UG/Community
2.	Agriculture Production				
2.1	Additional area brought under cultivation	Yes.	--	<ul style="list-style-type: none"> The activities carried out or the impact at community level should be documented. 	PIA/WDT/WC UG/Community
2.2	Cropping intensity	High.	High yield due to fertile land and availability of water.		PIA/WDT/WC UG/Community
2.3	Crop diversification (cash crops/ vegetables/ fruit crops etc.)	High. (Mostly Seasonal Vegetables).	--		PIA/WDT/WC UG/Community
2.4	Adoption of improved package of practices	Nil.	--	<ul style="list-style-type: none"> New improved package of practices may be introduced. 	PIA/WDT/WC UG/Community
3.	Farm Production Support System				
3.1	No. & types of activities	Seed distribution, Organic Farming and Vermi-compost.	--	<ul style="list-style-type: none"> Capacity Building should be carried out on regular basis. 	PIA/WDT/WC UG/Community
	❖ Capacity Building & Training	Awareness Generation Programme, Exposure Visit to RRTC and Training Programme.	--		PIA/WDT/WC UG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
3.2	No. & types of field demonstration for adoption of new technology & practices (<i>target-vis-à-vis achievement</i>).	Exposure visit cum field trainings organised.	--	• Low cost new Technologies may be adopted from time to time.	PIA/WDT/WC UG/Community
4.	Livestock				
4.1	Availability of Green fodder	Available.	--	• Availability of Health Camps for Livestock may be organised from time to time.	PIA/WDT/WC SHG/Beneficiary
4.2	Type of livestock	Piggery, Poultry and Cattle Rearing.	--		PIA/WDT/WC SHG/Beneficiary
4.3	Quality of livestock (cross-bred, indigenous)	Piggery- Indigenous, Poultry- Indigenous and Cattle- Cross-bred.	--		PIA/WDT/WC SHG/Beneficiary
4.4	Milk production (<i>target-vis-à-vis achievement</i>)	Nil.	Target for Milk production is not available.		PIA/WDT/WC SHG/Beneficiary
4.5	Animal health camps organized (<i>No., type, animals covered, disease treated, drug distribution</i>)	Nil.	Animal health camps not organised.		PIA/WDT/WC SHG/Beneficiary
4.6	Benefits realized (<i>by way increased milk, meat, egg production</i>)	Increase in Meat Production from Piggery and Poultry activities.	--		PIA/WDT/WC SHG/Beneficiary
4.7	No. of Artificial Insemination (AI) centre created	Nil.	--		PIA/WDT/WC SHG/Beneficiary
4.8	No. of AI conducted	Nil.	--		PIA/WDT/WC SHG/Beneficiary

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
4.9	Benefits Realized (<i>no. of families covered, additional quality heifers born, additional milk production etc.</i>)	Nil.	--	<ul style="list-style-type: none"> Facilities and supplies may be arranged for better livestock management. 	PIA/WDT/WC SHG/Beneficiary
4.10	Meat Production (<i>target vis-a-vise achievement</i>)	Meat items from Piggery and Poultry activities are sold to local marke ts.	--		PIA/WDT/WC SHG/Beneficiary
4.11	Pasture and Fodder development (<i>target vis-a-vise achievement</i>)	Nil.	--		PIA/WDT/WC SHG/Beneficiary
4.12	Training & Capacity Building on livestock.	Awareness Programme, Training and Exposure Visits arranged.	--		PIA/WDT/WC SHG/Beneficiary
4.13	Veterinary services system (ex: Gopal Mitra, etc)	Not Available.	--		PIA/WDT/WC SHG/Beneficiary
5.	Income Generating Activity (IGA) – Livelihood Enhancement				
5.1	Status of IGA Plan (<i>Target vis-a-vise achievement</i>)	IGA Plan is not available.	--	<ul style="list-style-type: none"> IGA Plan may be developed. 	PIA/WDT/WC/ SHG/Beneficiary
5.2	Type of IGAs (<i>Traditional, Natural Resource based, skill based, target vis-à-vis achievement</i>)	Piggery, Fishery, Poultry, Vegetable Cultivation, Tailoring and Carpentry etc.	--		PIA/WDT/WC/ SHG/Beneficiary

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.3	No. of persons covered	No. of Persons= 290 Nos.	--	<ul style="list-style-type: none"> • Women SHGs formed under Rural Livelihood Mission may be explored to achieve the target for SHG Formation. 	PIA/WDT/WC/SHG/Beneficiary
5.4	Women covered	Women Covered= 78 Nos.	--		PIA/WDT/WC/SHG/Beneficiary
5.5	No. of SHGs	No. of SHGs= 12 Nos.	--		PIA/WDT/WC/SHG/Beneficiary
5.6	No. of landless families covered	Nil.	All the community members possess land holding.	--	PIA/WDT/WC/SHG/Beneficiary
5.7	Capacity Building & Training to SHGs on Livelihood (<i>unit cost, project management, financial management, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization</i>)	Awareness Programme, Training and Exposure Visits arranged.	--	<ul style="list-style-type: none"> • More innovative income generating areas may be explored and encouraged. 	PIA/WDT/WC/SHG/Beneficiary
5.8	Backward & Forward Linkages – (<i>financial, marketing and other institutional support</i>)	Nil.	--		PIA/WDT/WC/SHG/Beneficiary
5.9	Innovative IGAs	Nil.	--		PIA/WDT/WC/SHG/Beneficiary
5.10	Group IGAs	Group IGAs= 12 Nos.	--		PIA/WDT/WC/SHG/Beneficiary

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
5.11	Functioning of IGAs	Satisfactory.	--	<ul style="list-style-type: none"> • More sensitisation and awareness programme may be arranged to orient on loan repayment issues among the beneficiaries. 	PIA/WDT/WC/SHG/Beneficiary
5.12	Hand Holding	Hand holding support is extended by the WDTs.	--		PIA/WDT/WC/SHG/Beneficiary
5.13	Sustainability	Activities are self-sustained.	--		PIA/WDT/WC/SHG/Beneficiary
5.14	EDP and EAP	Nil.	--		PIA/WDT/WC/SHG/Beneficiary
5.15	Status of repayment of loan/ fund	Poor.	--		PIA/WDT/WC/SHG/Beneficiary
6.	MEL&D Activities				
6.1	Status of Monitoring & Evaluation mechanism by;	Actively functional.	--	<ul style="list-style-type: none"> • Routine monitoring mechanism by community at WC level should be encouraged. 	SLNA/WCDC/PIA/WC/MEL&D Agencies
	➤ Internal by SLNA, WCDC, PIA etc.	Periodic Monitoring of the programme activities at SLNA, WCDC and PIA Level is active.	--		SLNA/WCDC/PIA/WC/MEL&D Agencies
	➤ Independent third party external agencies (<i>state MEL&D agencies</i>)	NEDFi is the State MEL&D Agency.	--		SLNA/WCDC/PIA/WC/MEL&D Agencies
	➤ Independent third party external agencies (<i>national ME&L agency</i>)	Mukesh & Associates is the National ME&L agency.	--		SLNA/WCDC/PIA/WC/MEL&D Agencies

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
6.2	Details of Agencies in places	Both State MEL&D and National ME&L agencies are operating actively.	--	<ul style="list-style-type: none"> Regular monitoring will help in steering the projects towards its objectives and would support in decision making of the stakeholders. 	SLNA/WCDC/PIA/ WC/MEL&D Agencies
6.3	Learning Mechanisms	Documentation of Good Practices, Success Stories, Case Studies and Thematic Studies are practiced.	--		SLNA/WCDC/PIA/ WC/MEL&D Agencies
6.4	Dissemination Mechanism	Periodical Reports, Study Reports, Videos and Meetings.	--		SLNA/WCDC/PIA/ WC/MEL&D Agencies
6.5	Community MONITORING at WC level	Poor.	--		SLNA/WCDC/PIA/ WC/MEL&D Agencies
6.7	Social Audit, if any	Poor.	<ul style="list-style-type: none"> Social audit of IWMP activities may be carried out at least once in a year for every project. 	PIA/WDT/WC/ Community	
7.	Project Management				
7.1	Financial Manage ment				
7.1.1	Procurement system as per guidelines.	Yes.	--	<ul style="list-style-type: none"> WCDCs should release the funds to the WCs and PIAs within the prescribed time line as per operational guideline. 	SLNA/WCDC/PIA/ WDT/WC
7.1.2	Status of fund utilization at various level, unspent fund if any.	PIA submits Progress Report from time to time.	--		SLNA/WCDC/PIA/ WDT/WC
7.1.3	Financial progress of project activities.	Satisfactory.	--		SLNA/WCDC/PIA/ WDT/WC

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
7.1.4	Timely submission of SOE and UC by SLNA, WCDC/PIA and others, specify	PIA already submitted SOE and UC of the last fund released.	--	<ul style="list-style-type: none"> • Fund transfer among the institutions should be supported with a formal letter/ order etc and that should be documented for future reference. 	SLNA/WCDC/PIA/WDT/WC
7.1.5	Mode of transfer (A/C payee Cheque / PFMS / online)	Mode of fund release is through online transfer.	--		SLNA/WCDC/PIA/WDT/WC
7.1.6	Training on Financial Mgt. – type, no. content, quality etc.	Trainings arranged for PIA Officials, WC Members and SHGs etc.	--		SLNA/WCDC/PIA/WDT/WC
7.2	Transparency				
7.2.1	Fund utilization	Satisfactory.	--	<ul style="list-style-type: none"> • Social audit Reports should be made available for general public. 	WCDC/PIA/WDT/WC/UG/SHG/Community
7.2.2	Public display of activities and progress.	Public Display system is poor.	--		WCDC/PIA/WDT/WC/UG/SHG/Community
7.2.3	Verification of quality of work as per guidelines.	Yes. Quality of work is verified by the PIA Officials from time to time.	--		WCDC/PIA/WDT/WC/UG/SHG/Community
7.3	Capacity Building (CB) For All Levels				
7.3.1	Status of Annual Training Plan	Training as per Annual Training Plan is completed up to 3 rd Year.	--	<ul style="list-style-type: none"> • Capacity Building should lead to enhancement of capacities to conceptualise the implementation of 	PIA/WDT/WC/UG/SHG/Community
7.3.2	Status of training agencies (SRO/ DRO/ PRO)	Training Agencies involved are SIRD, NIRD, Departmental Training Centre, RRTC, ICAR and VTC etc.	--		PIA/WDT/WC/UG/SHG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
7.3.3	Training module developed at all levels (as per annual training plan)	Yes.	--	IWMP and not just the capacity to execute specific tasks. • Capacity Building effort should go beyond one-time training and should be sustained over a long term. • Regular follow-up after the training programmes is desirable.	PIA/WDT/WC/UG/SHG/Community
7.3.4	No. of Trainings conducted (as per annual training plan)	39 Nos.	--		PIA/WDT/WC/UG/SHG/Community
7.3.5	No. of Participants attended	Watershed Level- 300 Nos. (Approximately)	--		PIA/WDT/WC/UG/SHG/Community
7.3.6	Level of Participation	Satisfactory.	--		PIA/WDT/WC/UG/SHG/Community
7.3.7	Content and appropriateness of training	Satisfactory.	--		PIA/WDT/WC/UG/SHG/Community
7.3.8	Quality of Trainers and Resource Persons	Satisfactory.	--		PIA/WDT/WC/UG/SHG/Community
8	Convergence				
8.1	Status of Convergence Plan (Prepared or not)	Poor.	PIAs and WDTs should facilitate the implementation of important programmes through convergence of other departments.		WCDC/PIA/WDT/WC/Line Departments
8.2	Details of Schemes / Activities converged (As per plan)	--	--	Case Studies on Convergence experiences may be referred.	WCDC/PIA/WDT/WC/Line Departments/MEL&D

Batch: III

Name of the Project: IWMP IX (Mawshynrut)

District: West Khasi Hills

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
I	Work Phase				
1.	Soil & Water Conservations				
1.1	No. of structures created (Target-vis-à-vis achievement)	Target: 75 Nos. Achievement: 35 Nos.	Achievement is based on the fund allocation till date.	Regular release of Project funds may be arranged. • Since NRM related works are also carried out on community lands, rights over community lands should be clearly specified and documented. • Perspective plans should include maintenance of works already completed.	PIA/WDT/WC UG/Community
1.2	Status of incomplete structures.	Completed all the 35 nos. of structures.	--		PIA/WDT/WC UG/Community
1.3	Technical Feasibility, location, designing and quality of structure (adherence to guidelines, layout, agency involved, quality control, measurement book etc.)	Location is selected in consultation with community.	--		PIA/WDT/WC UG/Community
1.4	Variation of location, size of structure (reasons thereof).	Minor change in locations based on appropriate feasibility.	--		PIA/WDT/WC UG/Community
1.5	Status of approval of variations of any from appropriate authority.	Approval of Watershed Committee and local body is obtained.	--		PIA/WDT/WC UG/Community
1.6	Type and quality of structure [Check dam, percolation tank, pond, (adherence to guidelines, layout, agency involved, quality control, measurement book etc.)]	Type includes Water Harvesting Structure, Head Water Dam, Retaining Wall, Drinking Well and Run-off Disposal Channel. Quality is Satisfactory.	--		PIA/WDT/WC UG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
1.7	Stone masonry works- <i>(adherence to guidelines, layout, agency involved, quality control, measurement book etc.)</i>	Stone Masonry Works covered are Peripheral Bunding and Wet Terracing using loose boulders.	--		PIA/WDT/WC UG/Community
1.8	Area irrigated by source, ground water levels - bore well and open well, surface water-nallah, stream flows and drinking water status.	Practice of Irrigation by exploring the sources like Stream, Spring Tapped from ground and rain water and Surface Stream Water Channels etc are observed. Main source of drinking water is spring water.	--		PIA/WDT/WC UG/Community
1.9	Type of Tree Coverage, horticulture coverage and shifting cultivation.	Many types of trees and horticulture crops covered. Shifting Cultivation: Nil.	--	• Display Sign Boards should be installed at the activity site for creating awareness among the community.	PIA/WDT/WC UG/Community
1.10	Level of Participation by WC/ UG	Level of Participation by WC members is satisfactory.	--		PIA/WDT/WC UG/Community
1.11	Benefit realized <i>(by way of soil conservation, water conservation, increased irrigation water, cropping intensity, diversification, etc.)</i>	Yes.	--		PIA/WDT/WC UG/Community
1.12	Sharing of benefits by members of UGs <i>(water sharing etc.)</i>	Yes.	--		PIA/WDT/WC UG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
1.13	Status of beneficiaries contribution (10% or 5% as the case may be).	Nil.	--		PIA/WDT/WC UG/Community
2.	Agriculture Production				
2.1	Additional area brought under cultivation	Yes.	--	<ul style="list-style-type: none"> The activities carried out or the impact at community level should be documented. 	PIA/WDT/WC UG/Community
2.2	Cropping intensity	High.	High yield due to fertile land and availability of water.		PIA/WDT/WC UG/Community
2.3	Crop diversification (cash crops/ vegetables/ fruit crops etc.)	Yes.	--		PIA/WDT/WC UG/Community
2.4	Adoption of improved package of practices	Nil.	--	<ul style="list-style-type: none"> New improved package of practices may be introduced. 	PIA/WDT/WC UG/Community
3.	Farm Production Support System				
3.1	No. & types of activities	Organic Farming and Vermi-compost.	--	<ul style="list-style-type: none"> Capacity Building should be carried out on regular basis. 	PIA/WDT/WC UG/Community
	❖ Capacity Building & Training	Awareness Generation Programme, Exposure Visit to RRTC and Training Programme.	--		PIA/WDT/WC UG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
3.2	No. & types of field demonstration for adoption of new technology & practices (<i>target-vis-à-vis achievement</i>)	Exposure visit cum field trainings organised.	--	• Low cost new Technologies may be adopted from time to time.	PIA/WDT/WC UG/Community
4.	Livestock				
4.1	Availability of Green fodder	Available.	--	• Availability of Health Camps for Livestock may be organised from time to time.	PIA/WDT/WC SHG/Beneficiary
4.2	Type of livestock	Piggery, Poultry, Cattle, Goatery, Buffalo and Fishery.	--		PIA/WDT/WC SHG/Beneficiary
4.3	Quality of livestock (cross-bred, indigenous)	Piggery- Indigenous, Poultry- Indigenous and Cattle- Cross-bred.	--		PIA/WDT/WC SHG/Beneficiary
4.4	Milk production (<i>target-vis-à-vis achievement</i>)	Nil.	Target for Milk production is not available.		PIA/WDT/WC SHG/Beneficiary
4.5	Animal health camps organized (<i>No., type, animals covered, disease treated, drug distribution</i>)	Nil.	Animal health camps not organised.		PIA/WDT/WC SHG/Beneficiary
4.6	Benefits realized (<i>by way increased milk, meat, egg production</i>)	Increase in Meat Production from Piggery and Poultry activities.	--		PIA/WDT/WC SHG/Beneficiary
4.7	No. of Artificial Insemination (AI) centre created	Nil.	--		PIA/WDT/WC SHG/Beneficiary
4.8	No. of AI conducted	Nil.	--		PIA/WDT/WC SHG/Beneficiary

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
4.9	Benefits Realized (<i>no. of families covered, additional quality heifers born, additional milk production etc.</i>)	Nil.	--	<ul style="list-style-type: none"> Facilities and supplies may be arranged for better livestock management. 	PIA/WDT/WC SHG/Beneficiary
4.10	Meat Production (<i>target vis-a-vise achievement</i>)	Meat items from Piggery and Poultry activities are sold to local markets.	--		PIA/WDT/WC SHG/Beneficiary
4.11	Pasture and Fodder development (<i>target vis-a-vise achievement</i>)	Nil.	--		PIA/WDT/WC SHG/Beneficiary
4.12	Training & Capacity Building on livestock.	Exposure Visits on Farmer's Training arranged at RRTC.	--		PIA/WDT/WC SHG/Beneficiary
4.13	Veterinary services system (ex: Gopal Mitra, etc)	Not Available.	--		PIA/WDT/WC SHG/Beneficiary
5.	Income Generating Activity (IGA) – Livelihood Enhancement				
5.1	Status of IGA Plan (<i>Target vis-a-vise achievement</i>)	IGA Plan is not available.	--	<ul style="list-style-type: none"> IGA Plan may be developed. 	PIA/WDT/WC/ SHG/Beneficiary
5.2	Type of IGAs (<i>Traditional, Natural Resource based, skill based, target vis-à-vis achievement</i>)	Carpentry, Tailoring, Rice Mill, Hollow Block, Mud Block, Kitchen Gardening, Piggery, Poultry, Fishery and Grocery Shop.	--		PIA/WDT/WC/ SHG/Beneficiary

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.3	No. of persons covered	No. of Persons= 192 Nos.	--	<ul style="list-style-type: none"> • Women SHGs formed under Rural Livelihood Mission may be explored to achieve the target for SHG Formation. 	PIA/WDT/WC/SHG/Beneficiary
5.4	Women covered	Women Covered= 60 Nos.	--		PIA/WDT/WC/SHG/Beneficiary
5.5	No. of SHGs	No. of SHGs= 13 Nos.	--		PIA/WDT/WC/SHG/Beneficiary
5.6	No. of landless families covered	Nil.	All the community members possess land holding.	--	PIA/WDT/WC/SHG/Beneficiary
5.7	Capacity Building & Training to SHGs on Livelihood (<i>unit cost, project management, financial management, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization</i>)	Awareness Programme, Training and Exposure Visits arranged.	--	<ul style="list-style-type: none"> • More innovative income generating areas may be explored and encouraged. 	PIA/WDT/WC/SHG/Beneficiary
5.8	Backward & Forward Linkages – (<i>financial, marketing and other institutional support</i>)	Nil.	--		PIA/WDT/WC/SHG/Beneficiary
5.9	Innovative IGAs	Nil.	--		PIA/WDT/WC/SHG/Beneficiary

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.10	Group IGAs	Group IGAs= 13 Nos.	--	<ul style="list-style-type: none"> • More sensitisation and awareness programme may be arranged to orient on loan repayment issues among the beneficiaries. 	PIA/WDT/WC/SHG/Beneficiary
5.11	Functioning of IGAs	Satisfactory.	--		PIA/WDT/WC/SHG/Beneficiary
5.12	Hand Holding	Hand holding support is extended by the WDTs.	--		PIA/WDT/WC/SHG/Beneficiary
5.13	Sustainability	Activities are self-sustained.	--		PIA/WDT/WC/SHG/Beneficiary
5.14	EDP and EAP	Nil.	--		PIA/WDT/WC/SHG/Beneficiary
5.15	Status of repayment of loan/fund	Poor.	--		PIA/WDT/WC/SHG/Beneficiary
6.	MEL&D Activities				
6.1	Status of Monitoring & Evaluation mechanism by;	Actively functional.	--	<ul style="list-style-type: none"> • Routine monitoring mechanism by community at WC level should be encouraged. 	SLNA/WCDC/PIA/WC/MEL&D Agencies
	➤ Internal by SLNA, WCDC, PIA etc.	Periodic Monitoring of the programme activities at SLNA, WCDC and PIA Level is active.	--		SLNA/WCDC/PIA/WC/MEL&D Agencies
	➤ Independent third party external agencies (state MEL&D agencies)	NEDFi is the State MEL&D Agency.	--		SLNA/WCDC/PIA/WC/MEL&D Agencies

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
	➤ Independent third party external agencies (national ME&L agency)	Mukesh & Associates is the National ME&L agency.	--	<ul style="list-style-type: none"> Regular monitoring will help in steering the projects towards its objectives and would support in decision making of the stakeholders. 	SLNA/WCDC/PIA/ WC/MEL&D Agencies
6.2	Details of Agencies in places	Both State MEL&D and National ME&L agencies are operating actively.	--		SLNA/WCDC/PIA/ WC/MEL&D Agencies
6.3	Learning Mechanisms	Documentation of Good Practices, Success Stories, Case Studies and Thematic Studies are practiced.	--		SLNA/WCDC/PIA/ WC/MEL&D Agencies
6.4	Dissemination Mechanism	Periodical Reports, Study Reports, Videos and Meetings.	--		SLNA/WCDC/PIA/ WC/MEL&D Agencies
6.5	Community MONITORING at WC level	Poor.	--		SLNA/WCDC/PIA/ WC/MEL&D Agencies
6.7	Social Audit, if any	Poor.	<ul style="list-style-type: none"> Social audit of IWMP activities may be carried out at least once in a year for every project. 		PIA/WDT/WC/ Community
7.	Project Management				
7.1	Financial Manage ment				
7.1.1	Procurement system as per guidelines.	Yes.	--	<ul style="list-style-type: none"> WCDCs should release the funds to the WCs and PIAs within the prescribed time line 	SLNA/WCDC/PIA/ WDT/WC
7.1.2	Status of fund utilization at various level, unspent fund if any.	PIA submits Progress Report from time to time.	--		SLNA/WCDC/PIA/ WDT/WC

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
7.1.3	Financial progress of project activities.	Satisfactory.	--	as per operational guideline. • Fund transfer among the institutions should be supported with a formal letter/ order etc and that should be documented for future reference.	SLNA/WCDC/PIA/ WDT/WC
7.1.4	Timely submission of SOE and UC by SLNA, WCDC/PIA and others, specify	PIA already submitted SOE and UC of the last fund released.	--		SLNA/WCDC/PIA/ WDT/WC
7.1.5	Mode of transfer (A/C payee Cheque / PFMS / online)	Mode of fund release is through online transfer.	--		SLNA/WCDC/PIA/ WDT/WC
7.1.6	Training on Financial Mgt. – type, no. content, quality etc.	Training arranged for PIA Officials, WC Members and SHGs etc.	--		SLNA/WCDC/PIA/ WDT/WC
7.2	Transparency				
7.2.1	Fund utilization	Satisfactory.	--	• Social audit Reports should be made available for general public.	WCDC/PIA/WDT/WC/ UG/SHG/Community
7.2.2	Public display of activities and progress.	Public Display system is poor.	--		WCDC/PIA/WDT/WC/ UG/SHG/Community
7.2.3	Verification of quality of work as per guidelines.	Yes. Quality of work is verified by the PIA Officials from time to time.	--		WCDC/PIA/WDT/WC/ UG/SHG/Community
7.3	Capacity Building (CB) For All Levels				
7.3.1	Status of Annual Training Plan	Training as per Annual Training Plan is completed up to 3 rd Year.	--		PIA/WDT/WC/ UG/SHG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
7.3.2	Status of training agencies (SRO/ DRO/ PRO)	Training Agencies involved are SIRD, NIRD, Departmental Training Centre, RRTC, ICAR and VTC etc.	--	<ul style="list-style-type: none"> Capacity Building should lead to enhancement of capacities to conceptualise the implementation of IWMP and not just the capacity to execute specific tasks. Capacity Building effort should go beyond one-time training and should be sustained over a long term. Regular follow-up after the training programmes is desirable. 	PIA/WDT/WC/UG/SHG/Community
7.3.3	Training module developed at all levels (as per annual training plan)	Yes.	--		PIA/WDT/WC/UG/SHG/Community
7.3.4	No. of Trainings conducted (as per annual training plan)	16 Nos.	--		PIA/WDT/WC/UG/SHG/Community
7.3.5	No. of Participants attended	Watershed Level- 350 Nos. (Approximately)	--		PIA/WDT/WC/UG/SHG/Community
7.3.6	Level of Participation	Satisfactory.	--		PIA/WDT/WC/UG/SHG/Community
7.3.7	Content and appropriateness of training	Satisfactory.	--		PIA/WDT/WC/UG/SHG/Community
7.3.8	Quality of Trainers and Resource Persons	Satisfactory.	--		PIA/WDT/WC/UG/SHG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
8	Convergence				
8.1	Status of Convergence Plan <i>(Prepared or not)</i>	Poor.	PIAs and WDTs should facilitate the implementation of important programmes through convergence of other departments.		WCDC/PIA/WDT/WC/ Line Departments
8.2	Details of Schemes / Activities converged <i>(As per plan)</i>	--	--	Case Studies on Convergence may be referred.	WCDC/PIA/WDT/WC/ Line Departments/ MEL&D


Sl. No.	Photograph	Detailed Information & Observations
1.		<p>A. Name of the Sub-project under : Water Harvesting Structure.</p> <p>B. Location (with MWC): Mawthoh village under Ummawiong MWS.</p> <p>C. Date of Field Visit: 16/09/2016.</p> <p>D. Latitude & Longitude: --</p> <p>E. Sanctioned Cost (Rs. in Lakh): Rs. --</p> <p>F. Observations:</p> <ul style="list-style-type: none"> i. Is the WHS is in tune with the guidelines & logical demand: Yes. ii. Is participatory process been followed in identifying WHS: Yes. iii. Workmanship: Good. iv. Current Physical Status: Fully operational since its completion. The water harvesting structure is constructed from an existing spring source with check dam and proper side drainage channel. It is constructed on the land of beneficiary and 6 households are benefitted. As informed by PIA officials, the water harvesting structure is first used by the beneficiaries for fishery. In 2015, beneficiaries supplied around 2000 number of fingerlings but could not succeed due to heavy rainfall as the water level overflowed. Presently, it is utilised for domestic purpose. v. Maintenance Work: At present, the structure is maintained by 6 households. <p>G. Quality, Utility & level of satisfaction: Quality is satisfactory.</p> <p>H. Remarks, if any: Display Signboard should be installed at the activity site for creating awareness among the community.</p>




Table 1: Evaluation of Assets created under WKH-IWMP-IX		
Sl. No.	Photograph	Detailed Information & Observations
2.		<p>A. Name of the Sub-project under: Water Harvesting Structure.</p> <p>B. Location (with MWC): Mawkhlam village under Ummawiong MWS.</p> <p>C. Date of Field Visit: 16/09/2016.</p> <p>D. Latitude & Longitude: -</p> <p>E. Sanctioned Cost (Rs. in Lakh): Rs.—</p> <p>F. Observations:</p> <ol style="list-style-type: none"> i. Is the WHS is in tune with the guidelines & logical demand: Yes. ii. Is participatory process been followed in identifying WHS: Yes. iii. Workmanship: Good. iv. Current Physical Status: Fully operational since its completion. It is constructed in beneficiary land. After completion, the structure is utilized by nearby households for domestic purposes. Presently, the beneficiary is using the structure for pisciculture. v. Maintenance Work: At present, the structure is maintained by 1 household. <p>G. Quality, Utility & level of satisfaction: Quality & utility is satisfactory.</p> <p>H. Remarks, If Any: Display Signboard should be installed at the activity site for creating awareness among the community.</p>

Table 1: Evaluation of Assets created under WKH-IWMP-IX		
Sl. No.	Photograph	Detailed Information & Observations
3.	 	<p>A. Name of the Sub-project under: Water Harvesting Structure.</p> <p>B. Location (with MWC): Wahjynriew village under Kynthroin MWS.</p> <p>C. Date of Field Visit: 16/09/2016.</p> <p>D. Latitude & Longitude: --</p> <p>E. Sanctioned Cost (Rs. in Lakh): Rs --</p> <p>F. Observations:</p> <ul style="list-style-type: none"> i. Is the WHS is in tune with the guidelines & logical demand: Yes. ii. Is participatory process been followed in identifying WHS: Yes. iii. Workmanship: Average. iv. Current Physical Status: The water harvesting structure is constructed in beneficiary land. As informed by PIA officials, after completion of the structure, an agreement was made between the beneficiary & the PIA for 3 years for allowing the use of the water harvesting structure to other nearby 8 households for domestic purposes. After the 3 year period, it is agreed that the beneficiary would utilize the structure for his own purpose. Presently, the water is used for agriculture and domestic purposes. The beneficiary is also planning to renovate the structure for undertaking pisciculture. v. Maintenance Work: At present, the structure is maintained by one household. <p>G. Quality, Utility & level of satisfaction: Quality & utility is satisfactory.</p> <p>H. Remarks, If Any: Display Signboard should be installed at the activity site for creating awareness among the community.</p>

Batch: III

Name of the Project: IWMP V

District: South Garo Hills

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
I	Work Phase				
1.	Soil & Water Conservations				
1.1	No. of structures created <i>(Target-vis-à-vis achievement)</i>	Target: 58 Nos. Achievement: 29 Nos.	Achievement is based on the fund allocation till date.	Regular release of Project funds may be arranged.	PIA/WDT/WC UG/Community
1.2	Status of incomplete structures.	Completed all the 29 nos. of structures.	--	<ul style="list-style-type: none"> • Since NRM related works are also carried out on community lands, rights over community lands should be clearly specified and documented. 	PIA/WDT/WC UG/Community
1.3	Technical Feasibility, location, designing and quality of structure <i>(adherence to guidelines, layout, agency involved, quality control, measurement book etc.)</i>	Location is selected in consultation with community.	--		PIA/WDT/WC UG/Community
1.4	Variation of location, size of structure <i>(reasons thereof).</i>	Minor change in locations based on appropriate feasibility.	--		PIA/WDT/WC UG/Community
1.5	Status of approval of variations of any from appropriate authority.	Approval of Watershed Committee and local body is obtained.	--		PIA/WDT/WC UG/Community
1.6	Type and quality of structure (Check dam, percolation tank, pond, <i>(adherence to guidelines, layout, agency involved, quality control, measurement book etc.)</i>	Type includes Water Harvesting Structure, Dug-out Pond, CC Dam, Retaining Wall and Run-off Disposal Channel. Quality is Satisfactory.	--	<ul style="list-style-type: none"> • Perspective plans should include maintenance of works already completed. 	PIA/WDT/WC UG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
1.7	Stone masonry works- (<i>adherence to guidelines, layout, agency involved, quality control, measurement book etc.</i>)	Stone Masonry Works covered are Retaining Wall and Random Rubble Masonry using loose boulders.	--		PIA/WDT/WC UG/Community
1.8	Area irrigated by source, ground water levels - bore well and open well, surface water-nallah, stream flows and drinking water status.	Practice of Irrigation by exploring the sources like Stream, Spring Tapped Chamber, Check Dam and Water Well etc are observed. Main source of drinking water is spring water.	--	<ul style="list-style-type: none"> • Display Sign Boards should be installed at the activity site for creating awareness among the community. 	PIA/WDT/WC UG/Community
1.9	Type of Tree Coverage, horticulture coverage and shifting cultivation.	Many types of trees and horticulture crops covered. Shifting Cultivation: Nil.	--		PIA/WDT/WC UG/Community
1.10	Level of Participation by WC/ UG	Level of Participation by WC members is satisfactory.	--		PIA/WDT/WC UG/Community
1.11	Benefit realized (<i>by way of soil conservation, water conservation, increased irrigation water, cropping intensity, diversification, etc.</i>)	Yes.	--		PIA/WDT/WC UG/Community
1.12	Sharing of benefits by members of UGs (<i>water sharing etc.</i>)	Yes.	--		PIA/WDT/WC UG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
1.13	Status of beneficiaries contribution (10% or 5% as the case may be).	Contribution of 5% against cost of NRM works is made by land owners and the community people.	--		PIA/WDT/WC UG/Community
2.	Agriculture Production				
2.1	Additional area brought under cultivation	Yes.	--	<ul style="list-style-type: none"> The activities carried out or the impact at community level should be documented. 	PIA/WDT/WC UG/Community
2.2	Cropping intensity	High (Includes seasonal vegetable cultivation).	High yield due to fertile land and availability of water.		PIA/WDT/WC UG/Community
2.3	Crop diversification (cash crops/ vegetables/ fruit crops etc.)	Yes (Includes Plantation of Mango, Black-pepper and Rubber).	--		PIA/WDT/WC UG/Community
2.4	Adoption of improved package of practices	Yes (Contour Bunding, Terrace Farming and System of Rice Intensification).	--	<ul style="list-style-type: none"> New improved package of practices may be introduced. 	PIA/WDT/WC UG/Community
3.	Farm Production Support System				
3.1	No. & types of activities	Kitchen Gardening, Organic Farming and Mulching.	--	<ul style="list-style-type: none"> Capacity Building should be carried out on regular basis. 	PIA/WDT/WC UG/Community
	❖ Capacity Building & Training	Awareness Generation Programme, Exposure Visit to ICAR and Training Programme.	--		PIA/WDT/WC UG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
3.2	No. & types of field demonstration for adoption of new technology & practices (<i>target-vis-à-vis achievement</i>)	Field demonstration related to Horticulture Crop, Ginger & Rubber and Afforestation.	--	• Low cost new Technologies may be adopted from time to time.	PIA/WDT/WC UG/Community
4.	Livestock				
4.1	Availability of Green fodder	Available.	--	• Availability of Health Camps for Livestock may be organised from time to time.	PIA/WDT/WC SHG/Beneficiary
4.2	Type of livestock	Piggery and Poultry.	--		PIA/WDT/WC SHG/Beneficiary
4.3	Quality of livestock (cross-bred, indigenous)	Piggery- Indigenous and Poultry- Indigenous	--		PIA/WDT/WC SHG/Beneficiary
4.4	Milk production (<i>target-vis-à-vis achievement</i>)	Nil.	Target for Milk production is not available.		PIA/WDT/WC SHG/Beneficiary
4.5	Animal health camps organized (<i>No., type, animals covered, disease treated, drug distribution</i>)	Nil.	Animal health camps not organised.		PIA/WDT/WC SHG/Beneficiary
4.6	Benefits realized (<i>by way increased milk, meat, egg production</i>)	Increase in Meat Production from Piggery and Poultry activities.	--		PIA/WDT/WC SHG/Beneficiary
4.7	No. of Artificial Insemination (AI) centre created	Nil.	--	PIA/WDT/WC SHG/Beneficiary	
4.8	No. of AI conducted	Nil.	--	PIA/WDT/WC SHG/Beneficiary	

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
4.9	Benefits Realized (<i>no. of families covered, additional quality heifers born, additional milk production etc.</i>)	Nil.	--	<ul style="list-style-type: none"> Facilities and supplies may be arranged for better livestock management. 	PIA/WDT/WC SHG/Beneficiary
4.10	Meat Production (<i>target vis-a-vise achievement</i>)	Meat items from Piggery and Poultry activities are sold to local markets.	--		PIA/WDT/WC SHG/Beneficiary
4.11	Pasture and Fodder development (<i>target vis-a-vise achievement</i>)	Nil.	--		PIA/WDT/WC SHG/Beneficiary
4.12	Training & Capacity Building on livestock.	Training and Exposure Visits arranged to Bethany Society, Tura and IFAD funded NGO.	--		PIA/WDT/WC SHG/Beneficiary
4.13	Veterinary services system (ex: Gopal Mitra, etc)	Not Available.	--		PIA/WDT/WC SHG/Beneficiary
5.	Income Generating Activity (IGA) – Livelihood Enhancement				
5.1	Status of IGA Plan (<i>Target vis-a-vise achievement</i>)	IGA Plan is not available.	--	<ul style="list-style-type: none"> IGA Plan may be developed. 	PIA/WDT/WC/ SHG/Beneficiary
5.2	Type of IGAs (<i>Traditional, Natural Resource based, skill based, target vis-à-vis achievement</i>)	Piggery, Poultry, Kitchen Gardening, Weaving, Tailoring, Agriculture Implements and Compost Pit etc.	--		PIA/WDT/WC/ SHG/Beneficiary

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.3	No. of persons covered	No. of Persons= 76 Nos.	--	<ul style="list-style-type: none"> • Women SHGs formed under Rural Livelihood Mission may be explored to achieve the target for SHG Formation. 	PIA/WDT/WC/SHG/Beneficiary
5.4	Women covered	Women Covered= 47 Nos.	--		PIA/WDT/WC/SHG/Beneficiary
5.5	No. of SHGs	No. of SHGs= 11 Nos.	--		PIA/WDT/WC/SHG/Beneficiary
5.6	No. of landless families covered	Nil.	All the community members possess land holding.	--	PIA/WDT/WC/SHG/Beneficiary
5.7	Capacity Building & Training to SHGs on Livelihood (<i>unit cost, project management, financial management, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization</i>)	Training and Exposure Visits arranged to Bethany Society, Tura and IFAD funded NGO.	--	<ul style="list-style-type: none"> • More innovative income generating areas may be explored and encouraged. 	PIA/WDT/WC/SHG/Beneficiary
5.8	Backward & Forward Linkages – (<i>financial, marketing and other institutional support</i>)	Nil.	--		PIA/WDT/WC/SHG/Beneficiary
5.9	Innovative IGAs	Stool (Moorah) and Rice Tray made of Bamboo.	--		PIA/WDT/WC/SHG/Beneficiary

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.10	Group IGAs	Group IGAs= 11 Nos.	--	<ul style="list-style-type: none"> • More sensitisation and awareness programme may be arranged to orient on loan repayment issues among the beneficiaries. 	PIA/WDT/WC/SHG/Beneficiary
5.11	Functioning of IGAs	Satisfactory.	--		PIA/WDT/WC/SHG/Beneficiary
5.12	Hand Holding	Hand holding support is extended by the WDTs.	--		PIA/WDT/WC/SHG/Beneficiary
5.13	Sustainability	Activities are self-sustained.	--		PIA/WDT/WC/SHG/Beneficiary
5.14	EDP and EAP	Nil.	--		PIA/WDT/WC/SHG/Beneficiary
5.15	Status of repayment of loan/fund	Poor.	--		PIA/WDT/WC/SHG/Beneficiary
6.	MEL&D Activities				
6.1	Status of Monitoring & Evaluation mechanism by;	Actively functional.	--	<ul style="list-style-type: none"> • Routine monitoring mechanism by community at WC level should be encouraged. 	SLNA/WCDC/PIA/WC/MEL&D Agencies
	➤ Internal by SLNA, WCDC, PIA etc.	Periodic Monitoring of the programme activities at SLNA, WCDC and PIA Level is active.	--		SLNA/WCDC/PIA/WC/MEL&D Agencies
	➤ Independent third party external agencies (state MEL&D agencies)	NEDFi is the State MEL&D Agency.	--		SLNA/WCDC/PIA/WC/MEL&D Agencies

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
	➤ Independent third party external agencies (national ME&L agency)	Mukesh & Associates is the National ME&L agency.	--	<ul style="list-style-type: none"> Regular monitoring will help in steering the projects towards its objectives and would support in decision making of the stakeholders. 	SLNA/WCDC/PIA/ WC/MEL&D Agencies
6.2	Details of Agencies in places	Both State MEL&D and National ME&L agencies are operating actively.	--		SLNA/WCDC/PIA/ WC/MEL&D Agencies
6.3	Learning Mechanisms	Documentation of Good Practices, Success Stories, Case Studies and Thematic Studies are practiced.	--		SLNA/WCDC/PIA/ WC/MEL&D Agencies
6.4	Dissemination Mechanism	Periodical Reports, Study Reports, Videos and Meetings.	--		SLNA/WCDC/PIA/ WC/MEL&D Agencies
6.5	Community MONITORING at WC level	Poor.	--		SLNA/WCDC/PIA/ WC/MEL&D Agencies
6.7	Social Audit, if any	Poor.	<ul style="list-style-type: none"> Social audit of IWMP activities may be carried out at least once in a year for every project. 		PIA/WDT/WC/ Community
7.	Project Management				
7.1	Financial Manage ment				
7.1.1	Procurement system as per guidelines.	Yes.	--	<ul style="list-style-type: none"> WCDCs should release the funds to the WCs and PIAs within the prescribed time line 	SLNA/WCDC/PIA/ WDT/WC
7.1.2	Status of fund utilization at various level, unspent fund if any.	PIA submits Progress Report from time to time.	--		SLNA/WCDC/PIA/ WDT/WC

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
7.1.3	Financial progress of project activities.	Satisfactory.	--	as per operational guideline. • Fund transfer among the institutions should be supported with a formal letter/ order etc and that should be documented for future reference.	SLNA/WCDC/PIA/ WDT/WC
7.1.4	Timely submission of SOE and UC by SLNA, WCDC/PIA and others, specify	PIA already submitted SOE and UC of the last fund released.	--		SLNA/WCDC/PIA/ WDT/WC
7.1.5	Mode of transfer (A/C payee Cheque / PFMS / online)	Mode of fund release is through online transfer.	--		SLNA/WCDC/PIA/ WDT/WC
7.1.6	Training on Financial Mgt. – type, no. content, quality etc.	Training arranged for PIA Officials, WC Members and SHGs etc.	--		SLNA/WCDC/PIA/ WDT/WC
7.2	Transparency				
7.2.1	Fund utilization	Satisfactory.	--	• Social audit Reports should be made available for general public.	WCDC/PIA/WDT/WC/ UG/SHG/Community
7.2.2	Public display of activities and progress.	Public Display system is poor.	--		WCDC/PIA/WDT/WC/ UG/SHG/Community
7.2.3	Verification of quality of work as per guidelines.	Yes. Quality of work is verified by the PIA Officials from time to time.	--		WCDC/PIA/WDT/WC/ UG/SHG/Community
7.3	Capacity Building (CB) For All Levels				
7.3.1	Status of Annual Training Plan	Training as per Annual Training Plan is completed up to 3 rd Year.	--		PIA/WDT/WC/ UG/SHG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
7.3.2	Status of training agencies (SRO/ DRO/ PRO)	Training Agencies involved are SIRD, NIRD, Departmental Training Centre, ICAR, Bethany Society Tura and IFAD Tura etc.	--	<ul style="list-style-type: none"> Capacity Building should lead to enhancement of capacities to conceptualise the implementation of IWMP and not just the capacity to execute specific tasks. Capacity Building effort should go beyond one-time training and should be sustained over a long term. Regular follow-up after the training programmes is desirable. 	PIA/WDT/WC/UG/SHG/Community
7.3.3	Training module developed at all levels (as per annual training plan)	Yes.	--		PIA/WDT/WC/UG/SHG/Community
7.3.4	No. of Trainings conducted (as per annual training plan)	13 Nos.	--		PIA/WDT/WC/UG/SHG/Community
7.3.5	No. of Participants attended	Watershed Level- 90 Nos. (Approximately)	--		PIA/WDT/WC/UG/SHG/Community
7.3.6	Level of Participation	Satisfactory.	--		PIA/WDT/WC/UG/SHG/Community
7.3.7	Content and appropriateness of training	Satisfactory.	--		PIA/WDT/WC/UG/SHG/Community
7.3.8	Quality of Trainers and Resource Persons	Satisfactory.	--		PIA/WDT/WC/UG/SHG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
8	Convergence				
8.1	Status of Convergence Plan <i>(Prepared or not)</i>	Poor.	PIAs and WDTs should facilitate the implementation of important programmes through convergence of other departments.		WCDC/PIA/WDT/WC/ Line Departments
8.2	Details of Schemes / Activities converged <i>(As per plan)</i>	Nil.	--	Case Studies on Convergence experiences may be referred.	WCDC/PIA/WDT/WC/ Line Departments/ MEL&D

Batch: III

Name of the Project: IWMP VI

District: South Garo Hills

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
I	Work Phase				
1.	Soil & Water Conservations				
1.1	No. of structures created (Target-vis-à-vis achievement)	Target: 29 Nos. Achievement: 58 Nos.	Achievement is based on the fund allocation till date.	Regular release of Project funds may be arranged. • Since NRM related works are also carried out on community lands, rights over community lands should be clearly specified and documented. • Perspective plans should include maintenance of works already completed.	PIA/WDT/WC UG/Community
1.2	Status of incomplete structures.	Completed all the 29 nos. of structures.	--		PIA/WDT/WC UG/Community
1.3	Technical Feasibility, location, designing and quality of structure (adherence to guidelines, layout, agency involved, quality control, measurement book etc.)	Location is selected in consultation with community.	--		PIA/WDT/WC UG/Community
1.4	Variation of location, size of structure (reasons thereof).	Minor change in locations based on appropriate feasibility.	--		PIA/WDT/WC UG/Community
1.5	Status of approval of variations of any from appropriate authority.	Approval of Watershed Committee and local body is obtained.	--		PIA/WDT/WC UG/Community
1.6	Type and quality of structure (Check dam, percolation tank, pond, (adherence to guidelines, layout, agency involved, quality control, measurement book etc.)	Type includes Water Harvesting Structure, Dug-out Pond, CC Check Dam, Retaining Wall and Run-off Disposal. Quality is Satisfactory.	--		PIA/WDT/WC UG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
1.7	Stone masonry works- (<i>adherence to guidelines, layout, agency involved, quality control, measurement book etc.</i>)	Stone Masonry Works covered is Retaining Wall using loose boulders.	--		PIA/WDT/WC UG/Community
1.8	Area irrigated by source, ground water levels - bore well and open well, surface water-nallah, stream flows and drinking water status.	Practice of Irrigation by exploring the sources like Open Spring from Hills & Stream, Spring Check Dam, Spring Tapped Chamber and Water Well etc are observed. Main source of drinking water is Drinking Water Well.	--	<ul style="list-style-type: none"> • Display Sign Boards should be installed at the activity site for creating awareness among the community. 	PIA/WDT/WC UG/Community
1.9	Type of Tree Coverage, horticulture coverage and shifting cultivation.	Many types of trees and horticulture crops covered. Shifting Cultivation: Marginally Practiced.	--		PIA/WDT/WC UG/Community
1.10	Level of Participation by WC/ UG	Level of Participation by WC members is satisfactory.	--		PIA/WDT/WC UG/Community
1.11	Benefit realized (<i>by way of soil conservation, water conservation, increased irrigation water, cropping intensity, diversification, etc.</i>)	Yes.	--		PIA/WDT/WC UG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
1.12	Sharing of benefits by members of UGs (<i>water sharing etc.</i>)	Yes.	--		PIA/WDT/WC UG/Community
1.13	Status of beneficiaries contribution (<i>10% or 5% as the case may be</i>).	Contribution of 5% against cost of NRM works is made by land owners and the community people.	--		PIA/WDT/WC UG/Community
2.	Agriculture Production				
2.1	Additional area brought under cultivation	Yes.	--	<ul style="list-style-type: none"> The activities carried out or the impact at community level should be documented. 	PIA/WDT/WC UG/Community
2.2	Cropping intensity	High.	High yield due to fertile land and availability of water.		PIA/WDT/WC UG/Community
2.3	Crop diversification (<i>cash crops/ vegetables/ fruit crops etc.</i>)	High (Includes Plantation of Mango, Black-pepper and Rubber).	--		PIA/WDT/WC UG/Community
2.4	Adoption of improved package of practices	Yes (Contour Bunding, Terrace Farming and System of Rice Intensification).	--	<ul style="list-style-type: none"> New improved package of practices may be introduced. 	PIA/WDT/WC UG/Community
3.	Farm Production Support System				
3.1	No. & types of activities	Kitchen Gardening, Organic Farming and Mulching.	--	<ul style="list-style-type: none"> Capacity Building should be carried out on regular basis. 	PIA/WDT/WC UG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
	❖ Capacity Building & Training	Awareness Generation Programme, Exposure Visit and Training Programme.	--	• Low cost new Technologies may be adopted from time to time.	PIA/WDT/WC UG/Community
3.2	No. & types of field demonstration for adoption of new technology & practices (<i>target-vis-à-vis achievement</i>)	Exposure Visit arranged.	--		PIA/WDT/WC UG/Community
4.	Livestock				
4.1	Availability of Green fodder	Available.	--	• Availability of Health Camps for Livestock may be organised from time to time.	PIA/WDT/WC SHG/Beneficiary
4.2	Type of livestock	Piggery and Poultry.	--		PIA/WDT/WC SHG/Beneficiary
4.3	Quality of livestock (cross-bred, indigenous)	Cross-bred from Veterinary.	--		PIA/WDT/WC SHG/Beneficiary
4.4	Milk production (<i>target-vis-à-vis achievement</i>)	Nil.	Target for Milk production is not available.		PIA/WDT/WC SHG/Beneficiary
4.5	Animal health camps organized (<i>No., type, animals covered, disease treated, drug distribution</i>)	Nil.	Animal health camps not organised.		PIA/WDT/WC SHG/Beneficiary
4.6	Benefits realized (<i>by way increased milk, meat, egg production</i>)	Increase in Meat Production from Piggery and Poultry activities.	--		PIA/WDT/WC SHG/Beneficiary

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
4.7	No. of Artificial Insemination (AI) centre created	Nil.	--	<ul style="list-style-type: none"> Facilities and supplies may be arranged for better livestock management. 	PIA/WDT/WC SHG/Beneficiary
4.8	No. of AI conducted	Nil.	--		PIA/WDT/WC SHG/Beneficiary
4.9	Benefits Realized (<i>no. of families covered, additional quality heifers born, additional milk production etc.</i>)	Nil.	--		PIA/WDT/WC SHG/Beneficiary
4.10	Meat Production (<i>target vis-a-vise achievement</i>)	Meat items from Piggery and Poultry activities are sold to local markets.	--		PIA/WDT/WC SHG/Beneficiary
4.11	Pasture and Fodder development (<i>target vis-a-vise achievement</i>)	Nil.	--		PIA/WDT/WC SHG/Beneficiary
4.12	Training & Capacity Building on livestock.	Training and Exposure Visits arranged to Bethany Society, Tura and IFAD funded NGO.	--		PIA/WDT/WC SHG/Beneficiary
4.13	Veterinary services system (ex: Gopal Mitra, etc)	Not Available.	--		PIA/WDT/WC SHG/Beneficiary
5.	Income Generating Activity (IGA) – Livelihood Enhancement				
5.1	Status of IGA Plan (<i>Target vis-a-vise achievement</i>)	IGA Plan is not available.	--	<ul style="list-style-type: none"> IGA Plan may be developed. 	PIA/WDT/WC/ SHG/Beneficiary
5.2	Type of IGAs (<i>Traditional, Natural Resource based, skill based, target vis-à-vis achievement</i>)	Piggery, Poultry, Kitchen Gardening, Weaving, Tailoring, Agriculture Implements and Compost Pit etc.	--		PIA/WDT/WC/ SHG/Beneficiary

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.3	No. of persons covered	No. of Persons= 76 Nos.	--	<ul style="list-style-type: none"> Women SHGs formed under Rural Livelihood Mission may be explored to achieve the target for SHG Formation. 	PIA/WDT/WC/SHG/Beneficiary
5.4	Women covered	Women Covered= 22 Nos.	--		PIA/WDT/WC/SHG/Beneficiary
5.5	No. of SHGs	No. of SHGs= 8 Nos.	--		PIA/WDT/WC/SHG/Beneficiary
5.6	No. of landless families covered	Nil.	All the community members possess land holding.	--	PIA/WDT/WC/SHG/Beneficiary
5.7	Capacity Building & Training to SHGs on Livelihood (<i>unit cost, project management, financial management, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization</i>)	Awareness Programme, Training and Exposure Visits arranged.	--	<ul style="list-style-type: none"> More innovative income generating areas may be explored and encouraged. 	PIA/WDT/WC/SHG/Beneficiary
5.8	Backward & Forward Linkages – (<i>financial, marketing and other institutional support</i>)	--	--		PIA/WDT/WC/SHG/Beneficiary
5.9	Innovative IGAs	Stool (Moorah) and Rice Tray made of Bamboo.	--		PIA/WDT/WC/SHG/Beneficiary

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.10	Group IGAs	Group IGAs= 8 Nos.	--	<ul style="list-style-type: none"> • More sensitisation and awareness programme may be arranged to orient on loan repayment issues among the beneficiaries. 	PIA/WDT/WC/SHG/Beneficiary
5.11	Functioning of IGAs	Satisfactory.	--		PIA/WDT/WC/SHG/Beneficiary
5.12	Hand Holding	Hand holding support is extended by the WDTs.	--		PIA/WDT/WC/SHG/Beneficiary
5.13	Sustainability	Activities are self-sustained.	--		PIA/WDT/WC/SHG/Beneficiary
5.14	EDP and EAP	Nil.	--		PIA/WDT/WC/SHG/Beneficiary
5.15	Status of repayment of loan/fund	Poor.	--		PIA/WDT/WC/SHG/Beneficiary
6.	MEL&D Activities				
6.1	Status of Monitoring & Evaluation mechanism by;	Actively functional.	--	<ul style="list-style-type: none"> • Routine monitoring mechanism by community at WC level should be encouraged. 	SLNA/WCDC/PIA/WC/MEL&D Agencies
	➤ Internal by SLNA, WCDC, PIA etc.	Periodic Monitoring of the programme activities at SLNA, WCDC and PIA Level is active.	--		SLNA/WCDC/PIA/WC/MEL&D Agencies
	➤ Independent third party external agencies (state MEL&D agencies)	NEDFi is the State MEL&D Agency.	--		SLNA/WCDC/PIA/WC/MEL&D Agencies

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
	➤ Independent third party external agencies (national ME&L agency)	Mukesh & Associates is the National ME&L agency.	--	<ul style="list-style-type: none"> Regular monitoring will help in steering the projects towards its objectives and would support in decision making of the stakeholders. 	SLNA/WCDC/PIA/ WC/MEL&D Agencies
6.2	Details of Agencies in places	Both State MEL&D and National ME&L agencies are operating actively.	--		SLNA/WCDC/PIA/ WC/MEL&D Agencies
6.3	Learning Mechanisms	Documentation of Good Practices, Success Stories, Case Studies and Thematic Studies are practiced.	--		SLNA/WCDC/PIA/ WC/MEL&D Agencies
6.4	Dissemination Mechanism	Periodical Reports, Study Reports, Videos and Meetings.	--		SLNA/WCDC/PIA/ WC/MEL&D Agencies
6.5	Community MONITORING at WC level	Poor.	--		SLNA/WCDC/PIA/ WC/MEL&D Agencies
6.7	Social Audit, if any	Poor.	<ul style="list-style-type: none"> Social audit of IWMP activities may be carried out at least once in a year for every project. 		PIA/WDT/WC/ Community
7.	Project Management				
7.1	Financial Manage ment				
7.1.1	Procurement system as per guidelines.	Yes.	--	<ul style="list-style-type: none"> WCDCs should release the funds to the WCs and PIAs within the prescribed time line as per operational guideline. 	SLNA/WCDC/PIA/ WDT/WC
7.1.2	Status of fund utilization at various level, unspent fund if any.	PIA submits Progress Report from time to time.	--		SLNA/WCDC/PIA/ WDT/WC
7.1.3	Financial progress of project activities.	Satisfactory.	--		SLNA/WCDC/PIA/ WDT/WC

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
7.1.4	Timely submission of SOE and UC by SLNA, WCDC/PIA and others, specify	PIA already submitted SOE and UC of the last fund released.	--	<ul style="list-style-type: none"> • Fund transfer among the institutions should be supported with a formal letter/ order etc and that should be documented for future reference. 	SLNA/WCDC/PIA/ WDT/WC
7.1.5	Mode of transfer (A/C payee Cheque / PFMS / online)	Mode of fund release is through online transfer.	--		SLNA/WCDC/PIA/ WDT/WC
7.1.6	Training on Financial Mgt. – type, no. content, quality etc.	Training arranged for PIA Officials, WC Members and SHGs etc.	--		SLNA/WCDC/PIA/ WDT/WC
7.2	Transparency				
7.2.1	Fund utilization	Satisfactory.	--	<ul style="list-style-type: none"> • Social audit Reports should be made available for general public. 	WCDC/PIA/WDT/WC/ UG/SHG/Community
7.2.2	Public display of activities and progress.	Public Display system is poor.	--		WCDC/PIA/WDT/WC/ UG/SHG/Community
7.2.3	Verification of quality of work as per guidelines.	Yes. Quality of work is verified by the PIA Officials from time to time.	--		WCDC/PIA/WDT/WC/ UG/SHG/Community
7.3	Capacity Building (CB) For All Levels				
7.3.1	Status of Annual Training Plan	Training as per Annual Training Plan is completed up to 3 rd Year.	--	<ul style="list-style-type: none"> • Capacity Building should lead to enhancement of capacities to conceptualise the implementation of 	PIA/WDT/WC/ UG/SHG/Community
7.3.2	Status of training agencies (SRO/ DRO/ PRO)	Training Agencies involved are SIRD, NIRD, Departmental Training Centre, RRTC, ICAR and VTC etc.	--		PIA/WDT/WC/ UG/SHG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
7.3.3	Training module developed at all levels (<i>as per annual training plan</i>)	Yes.	--	IWMP and not just the capacity to execute specific tasks. • Capacity Building effort should go beyond one-time training and should be sustained over a long term. • Regular follow-up after the training programmes is desirable.	PIA/WDT/WC/UG/SHG/Community
7.3.4	No. of Trainings conducted (<i>as per annual training plan</i>)	25 Nos.	--		PIA/WDT/WC/UG/SHG/Community
7.3.5	No. of Participants attended	Watershed Level- 60 Nos. (Approximately)	--		PIA/WDT/WC/UG/SHG/Community
7.3.6	Level of Participation	Satisfactory.	--		PIA/WDT/WC/UG/SHG/Community
7.3.7	Content and appropriateness of training	Satisfactory.	--		PIA/WDT/WC/UG/SHG/Community
7.3.8	Quality of Trainers and Resource Persons	Satisfactory.	--		PIA/WDT/WC/UG/SHG/Community
8	Convergence				
8.1	Status of Convergence Plan (<i>Prepared or not</i>)	Poor.	PIAs and WDTs should facilitate the implementation of important programmes through convergence of other departments.		WCDC/PIA/WDT/WC/Line Departments
8.2	Details of Schemes / Activities converged (<i>As per plan</i>)	--	--	Successful Convergence experiences may be referred.	WCDC/PIA/WDT/WC/Line Departments/MEL&D

HIGHLIGHT OF THE BATCH-IV PROJECTS COVERED:

1) District: **West Khasi Hills**; Number of Project: **1 (One) No.**

Table: 1.1.

1.	Name of the Project	WKH-IWMP- X (2013-14)
2.	Name of the Block/s	Nongstoin C&RD Block.
3.	Name of Watershed/Micro Watershed (MWS) and Code	Phodjaud-Weisohlang Watershed. MWS Codes: 3C1B2k3b, 3C1B2k3c, 3C1B2k2a, 3C1B2k2b, 3C1B2k3a and 3C1B2k3d.
4.	Total Nos. of Villages Covered	12 (Twelve) Nos. of Villages.
5.	Total Geographical Area (Ha)	5428 Ha.
6.	Project Area Proposed for Treatment (Ha)	5050 Ha.
7.	Total Project Cost (Rs. in Lakhs)	Rs. 757.50 Lakhs.
8.	Major Reasons for Selection of the Watershed	<ul style="list-style-type: none"> • Poor Mobilisation of Resources, • Inadequate Infrastructure Facilities and • Acute Shortage of Water during Dry Season.
9.	Project Duration	5 (Five) Years.
10.	Project Implementing Agency	Soil & Water Conservation Territorial Division, Nongstoin.
11.	Summary of Observations for the Period (April- June 2016).	<ul style="list-style-type: none"> ❖ There are 3 (Three) numbers of WDTs involved in the Project. ❖ The total number of EPA's completed are 29 numbers achieving 100% of the target. Major EPA's in the project area are RCC Foot Bridge. ❖ The number of SHGs assisted till date in the project area is 17 nos. out of which number of women SHG are 7 numbers. Average size of the members is 10 per SHG. ❖ There are 24 numbers of UGs and average size of the members is 7 per UG. ❖ Watershed Committee has been formed and registered. ❖ The Name of the WC/MWC Chairman/Secretary appointed are as follows; Chairman: Shri L. War. Secretary: Shri Syntarlin Wanniang.

2) District: **South Garo Hills**; Number of Project: **2 (Two) Nos.**

Table: 2.1.

1.	Name of the Project	SGH-IWMP- VII (2012-13)
2.	Name of the Block/s	Baghmara C&RD Block.
3.	Name of Watershed/Micro Watershed (MWS) and Code	Dapsi MWS.
4.	Total Nos. of Villages Covered	4 (Four) Nos. of Villages.
5.	Total Geographical Area (Ha)	2216.00 Ha.
6.	Project Area Proposed for Treatment (Ha)	1960.00 Ha.
7.	Total Project Cost (Rs. in Lakhs)	Rs. 294.00 Lakhs.
8.	Major Reasons for Selection of the Watershed	<ul style="list-style-type: none"> • Very Poor Road Communication, • Practice of Shifting Cultivation and • Acute Shortage of Water during Dry Season.
9.	Project Duration	5 (Five) Years.
10.	Project Implementing Agency	Soil & Water Conservation (Cash Crop) Division, Baghmara.
11.	Summary of Observations for the Period (April- June 2016).	<ul style="list-style-type: none"> ❖ There is only 1 (One) WDT involved in the Project. ❖ The total number of EPA's completed is 8 numbers achieving 100% of the target. Major EPA's in the project area are Water Storage Tank. ❖ Only 1 (One) number of SHG assisted till date out of the target of 8 (Eight) number. Size of the SHG assisted is 7 members. ❖ User Groups (UGs) are yet to be formed in the project area. ❖ Watershed Committee has been formed and registered. ❖ The Name of the WC/MWC Chairman/Secretary appointed are as follows; Chairman: Shri Clyford Sangma. Secretary: Shri Galen R Marak.

Table: 2.2.

1.	Name of the Project	SGH-IWMP- VIII (2012-13)
2.	Name of the Block/s	Chokpot C&RD Block.
3.	Name of Watershed/Micro Watershed (MWS) and Code	Rongasi MWS.
4.	Total Nos. of Villages Covered	4 (Four) Nos. of Villages.
5.	Total Geographical Area (Ha)	2113.00 Ha.
6.	Project Area Proposed for Treatment (Ha)	2040.00 Ha.
7.	Total Project Cost (Rs. in Lakhs)	Rs. 306.00 Lakhs
8.	Major Reasons for Selection of the Watershed	<ul style="list-style-type: none"> • Practice of Shifting Cultivation, • Almost 100% households are Below Poverty Line and • Acute Shortage of Water during Dry Season.
9.	Project Duration	5 (Five) Years.
10.	Project Implementing Agency	Soil & Water Conservation (Cash Crop) Division, Baghmara.
11.	Summary of Observations for the Period (April- June 2016).	<ul style="list-style-type: none"> ❖ There is only 1 (One) WDT involved in the Project. ❖ The total number of EPA's completed are 8 numbers achieving 100% of the target. Major EPA's in the project area are Water Storage Tank. ❖ Only 3 (Three) numbers of SHGs assisted till date out of the target of 6 (Six) number. Average size of the members is 10 per SHG. ❖ There are 3 numbers of UGs and average size of the members is 10 per UG. ❖ Watershed Committee has been formed but registration process is on progress. ❖ The Name of the WC/MWC Chairman/Secretary appointed are as follows; Chairman: Shri Piush Sangma Secretary: Shri Prabhat Ch Marak.

PROCESS MONITORING OBSERVATIONS (BATCH-IV PROJECTS)

Batch: IV

Name of the Project: IWMP-X

District: West Khasi Hills

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
I. Preparatory Phase					
1.	Institutional Arrangement				
1.1	PIA (To be filled in at PIA level)				
1.1.1	Numbers of Staff	2 (Two) Nos.	--	<ul style="list-style-type: none"> PIA shall arrange physical, financial and social audit of the work undertaken from time to time. 	SLNA/WCDC/PIA
1.1.2	Roles & Responsibilities of Staff	Planning, Implementation and Supervision.	--		SLNA/WCDC/PIA
1.1.3	Experience	Staffs involved are experienced.	--		SLNA/WCDC/PIA
1.1.4	Functioning (<i>Support & Guidance to WC, CBOs, Capacity Building etc.</i>)	Satisfactory.	--		SLNA/WCDC/PIA
1.1.5	Documentation (<i>i.e. Report submission to WCDC, MIS etc.</i>)	Average.	--		SLNA/WCDC/PIA
1.1.6	Financial Management (<i>i.e. Status of fund utilization, Submission of UCs to WCDC etc.</i>)	Satisfactory.	--		SLNA/WCDC/PIA
1.1.7	Others (Specify)	--	--		SLNA/WCDC/PIA
1.2	WDT (To be filled in at WDT level)				
1.2.1	Numbers of Staff	3 (Three) Nos.	--	<ul style="list-style-type: none"> Recruitment process for any vacant WDT position may be fulfilled at an early date on priority basis. 	WCDC/PIA/WDT
1.2.2	Roles & Responsibilities of Staff	PRA Exercise, Baseline Survey, Formation of UG/SHG, Hand Holding Support Services, Coordinating Training and documentation.	--		WCDC/PIA/WDT

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
1.2.3	Experience	WDTs engaged are experienced.	--		WCDC/PIA/WDT
1.2.4	Functioning (<i>Support & Guidance to WC, CBOs, Capacity Building etc.</i>)	Satisfactory.	--		WCDC/PIA/WDT
1.1.5	Others (Specify)	--	--		WCDC/PIA/WDT
2.	Capacity Building (<i>Training of WCDC, PIA & WDT teams for pre-project activities viz. awareness & sensitization, Community Mobilization, CBOs, DPR, EPA etc.</i>) – <i>As per Training Plan</i>				
2.1	Project Orientation	Good.	--	<ul style="list-style-type: none"> It is desirable to develop annual action plan for capacity building programmes as per allotted budget for the year as mentioned in DPR. Action plan may be executed on priority basis and stages of the project. 	WCDC/PIA/WDT
2.2	Awareness & Sensitization	Satisfactory.	--		WCDC/PIA/WDT
2.3	Community Mobilization	Satisfactory.	--		WCDC/PIA/WDT
2.4	CBOs	Satisfactory.	--		WCDC/PIA/WDT
2.5	EPA	Satisfactory.	--		WCDC/PIA/WDT
2.6	Participatory Project Management	Average.	--		WCDC/PIA/WDT
2.7	Financial Management	Good.	--		WCDC/PIA/WDT
2.8	DPR Preparation	Good.	--		WCDC/PIA/WDT
2.9	Status of Training Modules	Training, Exposure Visits and Demonstration are adopted.	--		WCDC/PIA/WDT
2.10	Training Methodology Adopted	PPT, Lecture and Demonstration.	--		WCDC/PIA/WDT
2.11	Participation Level and Impact	Satisfactory.	--		WCDC/PIA/WDT

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
3.	Awareness & Sensitization (<i>Appropriateness of awareness campaign & sensitization of project among project beneficiaries to establish the rapport and confidence building etc.</i>)				
3.1	Type of Activity & Nos.: (<i>Example – Village Level Meeting, Wall Painting, Street plays, etc.</i>)	Display Sign Board on the Completed Projects.	--	<ul style="list-style-type: none"> • Planning for effective sensitization and awareness campaign is desirable. • Records of participants, venue and date etc should be recorded and maintained for future reference. 	WCDC/PIA/WDT
3.2	Attendance/ Participation in the events	Satisfactory.	--		WCDC/PIA/WDT
3.3	Women Participation	Satisfactory.	--		WCDC/PIA/WDT
3.4	Content, Means of delivery	Audio Visual Aids and Demonstration.	--		WCDC/PIA/WDT
3.5	Impact of Campaign among beneficiaries (level of awareness)	Satisfactory.	--		WCDC/PIA/WDT
3.6	Others (<i>specify</i>)	--	--		WCDC/PIA/WDT
4.	Entry Point Activities (EPA)				
4.1	Total no. of EPA (<i>target vis-à-vis achievement (physical & financial)</i>)	Target = 29 Nos. Achievement = 29 Nos.	--	<ul style="list-style-type: none"> • Handing over of EPAs to UG should be completed at the earliest for proper maintenance. • To address the periodic maintenance of EPAs, opportunity for convergence with other schemes may be explored. 	WCDC/PIA/WDT/ WC/UG/Community
4.2	Major EPAs in the Village	RCC Footbridge.	--		WCDC/PIA/WDT/ WC/UG/Community
4.3	Conduct of Village Level Meeting for identification of EPA (<i>Date & proceedings etc.</i>)	EPAs were identified during PRA Exercise.	--		WCDC/PIA/WDT/ WC/UG/Community
	Identification (<i>based on need assessment, consent, etc.</i>)	Based on need of the community members.	--		WCDC/PIA/WDT/ WC/UG/Community
4.4	Level of Participation by community in Village Level Meeting.	Satisfactory.	--		WCDC/PIA/WDT/ WC/UG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
4.5	Participation of Woman and SC/ST population	Good.	--		WCDC/PIA/WDT/WC/UG/Community
4.6	Utility of EPA	Utilised by the community round the year.	--		WCDC/PIA/WDT/WC/UG/Community
4.7	Others (<i>specify</i>)	--	--		WCDC/PIA/WDT/WC/UG/Community
5.	Formation & Functioning of CBOs and Other Institutions				
5.1	Self Help Group (SHG)				
5.1.1	Total No. of SHGs (<i>Target vis-à-vis achievement</i>)	Target= 36 Nos. Achievement = 17 Nos.	--	<ul style="list-style-type: none"> Regular monitoring and follow up action of PIA officials may make some effective changes in sustainability of SHGs. 	PIA/WDT/WC/SHG
5.1.2	Total No. of Poor Households covered under SHGs (<i>% age</i>)	--	--		PIA/WDT/WC/SHG
5.1.3	No. of Women SHGs	7 Nos.	--		PIA/WDT/WC/SHG
5.1.4	Average Membership	10 Nos.	--		PIA/WDT/WC/SHG
5.1.5	Capacity Building & Training to SHG leaders/ members (<i>community mobilization, conflict resolution, record keeping & accounting, credit linkage, marketing etc</i>)	SHG Trainings held: Training on Community Mobilisation Organised.	--		PIA/WDT/WC/SHG
5.1.6	Process of SHG Formation (<i>byelaws, objectives, frequency of meetings, savings, etc.</i>)	Normal procedure for SHG formation followed.	--		PIA/WDT/WC/SHG
5.1.7	Functioning of SHG (<i>level of participation, rotation of signatories, objectives of SHGs etc.</i>)	Average.	--		PIA/WDT/WC/SHG
5.1.8	Status of Record Keeping (<i>i.e. proceedings, account, passbooks etc.</i>)	Average.	--		PIA/WDT/WC/SHG

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
5.1.9	Status of Saving (<i>regular/ equal/ frequency etc.</i>)	Contribution of Rs. 20/- is made by members of SHGs on monthly basis.	--	<ul style="list-style-type: none"> • Time to time orientation programme for SHGs may be arranged covering following areas; 1. Weekly Meeting, 2. Weekly Savings, 3. Internal Lending, 4. Regular Repayment and 5. Healthy Book Keeping 	PIA/WDT/WC/SHG
5.1.10	Status of Inter-loaning (<i>frequency of inter-loaning, no. of loans etc.</i>)	--	--		PIA/WDT/WC/SHG
5.1.11	Status of First Grading (<i>to be eligible first level of revolving fund</i>)	Grading is yet to start.	--		PIA/WDT/WC/SHG
5.1.12	Name of the Grading Agency (<i>By outside agency or by PIA etc.</i>)	PIA.	--		PIA/WDT/WC/SHG
5.1.13	Status of Second Grading (<i>to be eligible livelihood fund</i>)	--	--		PIA/WDT/WC/SHG
5.1.14	Name of the Grading Agency (<i>By outside agency or by PIA etc.</i>)	--	--		PIA/WDT/WC/SHG
5.1.15	Names of IGA activities identified	Piggery, Poultry and Food Processing.	--		PIA/WDT/WC/SHG
5.1.16	Status of Business Plan under IGA of SHGs	--	--		PIA/WDT/WC/SHG
5.1.17	Source of Outside Funding (<i>Bank Linkage, Own Source etc.</i>)	--	--		PIA/WDT/WC/SHG
5.1.18	Status of Repayment of Loan/ Fund	Poor.	--		PIA/WDT/WC/SHG
5.1.19	Others (<i>Specify</i>)	--	--	PIA/WDT/WC/SHG	
5.2	Users Groups (UG)				
5.2.1	Total No. of UGs (<i>target vis-à-vis achievement</i>)	2 Nos.	--	--	PIA/WDT/WC/UG
5.2.2	Average Membership	10 Nos.	--		PIA/WDT/WC/UG

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible	
5.2.3	Membership of SC/ ST (%age)	100% ST	--	<ul style="list-style-type: none"> PIA may arrange motivation training for UGs from time to time. 	PIA/WDT/WC/UG	
5.2.4	Membership of Women (%age)	--	--		PIA/WDT/WC/UG	
5.2.5	Number of UG Members who are also members of WC	1 (One) No.	--		PIA/WDT/WC/UG	
5.2.6	Functioning of UGs (<i>level of participation, awareness, progress, benefits, maintenance etc.</i>)	Average.	--		PIA/WDT/WC/UG	
5.2.7	Capacity Building & Training to UG members (<i>technical aspects, community mobilization, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization</i>)	Average.	--		PIA/WDT/WC/UG	
5.2.8	Status of Record Keeping (<i>i.e. proceedings of meetings, sharing of benefits etc.</i>)	--	--		PIA/WDT/WC/UG	
5.3.9	Status of contribution to WDF (<i>yes or no & % age etc.</i>)	5% of Water Work-Phase.	--		PIA/WDT/WC/UG	
5.3.10	Level of participation in WC Meetings	Average.	--		PIA/WDT/WC/UG	
5.3	Watershed Committee (WC)					
5.3.1	Date of Formation of WC	31/06/2013	--		--	WCDC/PIA/WDT/WC
5.3.2	Total No. of Members	13 Nos.	--	WCDC/PIA/WDT/WC		
5.3.3	No. of Women Members	4 Nos.	--	WCDC/PIA/WDT/WC		
5.3.4	No. of SC/ ST Members	100% ST Members	--	WCDC/PIA/WDT/WC		
5.3.5	Date of Registration	22/04/2014	--	WCDC/PIA/WDT/WC		

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
5.3.6	Level of participation in WC (by UG, SHG, WDT etc.)	Satisfactory.	--	<ul style="list-style-type: none"> PIAs should ensure regular watershed committee meetings. Minutes of the WC meetings should be maintained properly as it is an important record for documentation of IWMP implementation. The record of Minutes/ Resolutions should be updated from time to time. 	WCDC/PIA/WDT/WC
5.3.7	Involvement of members in planning, implementation, documentation, exit strategy etc.	Satisfactory.	--		WCDC/PIA/WDT/WC
5.3.8	Name of Chairman & Secretary (Selected/ Elected & qualification of secretary etc.)	Chairman: Mr. L. War. Secretary: Mr. Syntarlin Wanniang.	--		WCDC/PIA/WDT/WC
5.3.9	Capacity Building & training to UG members of WC (Technical aspects, community mobilization, project management, financial management, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization)	No formal training arranged.	--		WCDC/PIA/WDT/WC
5.3.10	Status of Functioning of Office (Awareness among villagers, office hours etc.)	Satisfactory.	--		WCDC/PIA/WDT/WC
5.3.11	Frequency of WC Meetings (fortnightly, monthly etc.)	As and when considered necessary.	--		WCDC/PIA/WDT/WC
5.3.12	Level of participation by members in Meetings	Satisfactory.	--		WCDC/PIA/WDT/WC
5.3.13	Status of Record Keeping (cash book, bank passbook, cheque book register, ledger, voucher folder, stock register, muster-roll, measurement book, progress register, copies of administrative & financial sanctions, DPR, proceeding register etc.)	Satisfactory.	--		WCDC/PIA/WDT/WC

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
5.3.14	Financial Management (<i>mode of payment, adherence to guidelines, verification of work, etc.</i>)	Standard practices are followed.	--	<ul style="list-style-type: none"> As per operational guideline, Secretary would be a dedicated functionary with no responsibilities other than the assistance to the Watershed Committee (WC). Ideally, Secretary should be selected on the basis of merit and experience. 	WCDC/PIA/WDT/WC
5.3.15	Status of Responsibilities(WC)		--		WCDC/PIA/WDT/WC
	➤ Level of Member's participation.	Satisfactory.	--		WCDC/PIA/WDT/WC
	➤ Level of Chairman commitment.	Good.	--		WCDC/PIA/WDT/WC
	➤ Level of Secretary's commitment.	Good.	--		WCDC/PIA/WDT/WC
	➤ Level of WDT member commitment.	Good.	--		WCDC/PIA/WDT/WC
5.3.16	Status of Watershed Development Fund (<i>Amt. of contribution received, amt. of expenditure, balance amt. etc.</i>)	Very Poor.	--		WCDC/PIA/WDT/WC
5.3.17	Status of compliance of audit observations.	--	--		WCDC/PIA/WDT/WC
5.3.18	Social audit of work of UGs & SHGs by WC.	--	--		WCDC/PIA/WDT/WC
5.3.19	Status of compliance of decisions taken in WC meetings (<i>action taken report, follow up etc.</i>)	--	--	WCDC/PIA/WDT/WC	
6.	DPR Preparation				
6.1	PRA conducted/ Focused Group Discussion carried out	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.2	Transect walk carried out	Yes.	--		WCDC/PIA/WDT/ WC/ Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible	
6.3	Baseline data collected as per guidelines by PIA	Yes.	--	<ul style="list-style-type: none"> DPRs should be referred by the WC members for all the activities taken up. 	WCDC/PIA/WDT/ WC/ Community	
6.4	Verification of Baseline data by State MEL&D done	Yes.	--		WCDC/PIA/WDT/ WC/ Community	
6.5	Status of variation in Baseline data reported (<i>consensus arrived at</i>)	Yes.	--		WCDC/PIA/WDT/ WC/ Community	
6.6	Household Survey carried out as per guidelines	Yes.	--		WCDC/PIA/WDT/ WC/ Community	
6.7	Integration of IWMP with District Plan	--	--		WCDC/PIA/WDT/ WC/ Community	
6.8	Sectoral expertise involved	Yes.	--		WCDC/PIA/WDT/ WC/ Community	
6.9	No. of households involved	--	--		WCDC/PIA/WDT/ WC/ Community	
6.10	Status of use of Remote Sensing Map	--	--		<ul style="list-style-type: none"> DPRs should be supplemented with more realistic Annual Action Plans likely to be developed on yearly basis considering situational circumstance. 	WCDC/PIA/WDT/ WC/ Community
6.11	Status of use of Hydrological parameters	Yes	--			WCDC/PIA/WDT/ WC/ Community
6.12	Status of Natural Resources (i.e. soil, water, forest, crops, livestock etc.)	--	--	WCDC/PIA/WDT/ WC/ Community		
6.13	Properly documented and its availability	--	--	WCDC/PIA/WDT/ WC/ Community		
6.14	Annual Action Plan	Developed but may be improved further.	--	WCDC/PIA/WDT/ WC/ Community		

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
6.15	Convergence	Convergence Work is in progress for Mawrusyiar and Domkosham Villages.	--		WCDC/PIA/WDT/ WC/ Community
6.16	Integration of Benchmark Values	--	--		WCDC/PIA/WDT/ WC/ Community
6.17	Approval of DPR by Local Body	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.18	Other (<i>Specify</i>)	--	--		WCDC/PIA/WDT/ WC/ Community

Batch: IV

Name of the Project: IWMP VII

District: South Garo Hills

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
II. Preparatory Phase					
1. Institutional Arrangement					
1.1 PIA (To be filled in at PIA level)					
1.1.1	Numbers of Staff	2 (Two) Nos.	--	<ul style="list-style-type: none"> PIA shall arrange physical, financial and social audit of the work undertaken from time to time. 	SLNA/WCDC/PIA
1.1.2	Roles & Responsibilities of Staff	Planning, Implementation and Supervision.	--		SLNA/WCDC/PIA
1.1.3	Experience	Staffs involved are experienced.	--		SLNA/WCDC/PIA
1.1.4	Functioning (<i>Support & Guidance to WC, CBOs, Capacity Building etc.</i>)	Satisfactory.	--		SLNA/WCDC/PIA
1.1.5	Documentation (<i>i.e. Report submission to WCDC, MIS etc.</i>)	Average.	--		SLNA/WCDC/PIA
1.1.6	Financial Management (<i>i.e. Status of fund utilization, Submission of UCs to WCDC etc.</i>)	Satisfactory.	--		SLNA/WCDC/PIA
1.1.7	Others (Specify)	--	--		SLNA/WCDC/PIA
1.2 WDT (To be filled in at WDT level)					
1.2.1	Numbers of Staff	1 (One).	--	<ul style="list-style-type: none"> Recruitment process for any vacant WDT position may be fulfilled at an early date on priority basis. 	WCDC/PIA/WDT
1.2.2	Roles & Responsibilities of Staff	PRA Exercise, Baseline Survey, Formation of UG/SHG, Hand Holding Support Services, Coordinating Training and documentation.	--		WCDC/PIA/WDT

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
1.2.3	Experience	Experienced.	--		WCDC/PIA/WDT
1.2.4	Functioning (<i>Support & Guidance to WC, CBOs, Capacity Building etc.</i>)	Satisfactory.	--		WCDC/PIA/WDT
1.1.5	Others (Specify)	--	--		WCDC/PIA/WDT
2.	Capacity Building (<i>Training of WCDC, PIA & WDT teams for pre-project activities viz. awareness & sensitization, Community Mobilization, CBOs, DPR, EPA etc.</i>) – <i>As per Training Plan</i>				
2.1	Project Orientation	Satisfactory.	--	<ul style="list-style-type: none"> It is desirable to develop annual action plan for capacity building programmes as per allotted budget for the year as mentioned in DPR. Action plan may be executed on priority basis and stages of the project. 	WCDC/PIA/WDT
2.2	Awareness & Sensitization	Satisfactory.	--		WCDC/PIA/WDT
2.3	Community Mobilization	Satisfactory.	--		WCDC/PIA/WDT
2.4	CBOs	Satisfactory.	--		WCDC/PIA/WDT
2.5	EPA	Satisfactory.	--		WCDC/PIA/WDT
2.6	Participatory Project Management	Average.	--		WCDC/PIA/WDT
2.7	Financial Management	Good.	--		WCDC/PIA/WDT
2.8	DPR Preparation	Good.	--		WCDC/PIA/WDT
2.9	Status of Training Modules	Training, Exposure Visits and Demonstration are adopted.	--		WCDC/PIA/WDT
2.10	Training Methodology Adopted	PPT, Lecture and Demonstration.	--		WCDC/PIA/WDT
2.11	Participation Level and Impact	Satisfactory.	--		WCDC/PIA/WDT
3.	Awareness & Sensitization (<i>Appropriateness of awareness campaign & sensitization of project among project beneficiaries to establish the rapport and confidence building etc.</i>)				
3.1	Type of Activity & Nos.: (<i>Example – Village Level Meeting, Wall Painting, Street plays, etc.</i>)	Carried out awareness meetings at Village Level.	--	<ul style="list-style-type: none"> Planning for effective sensitization and awareness campaign is desirable. 	WCDC/PIA/WDT
3.2	Attendance/ Participation in the events	Satisfactory.	--		WCDC/PIA/WDT

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
3.3	Women Participation	Satisfactory.	--	<ul style="list-style-type: none"> Records of participants, venue and date etc should be recorded and maintained for future reference. 	WCDC/PIA/WDT
3.4	Content, Means of delivery	Audio Visual Aids and Demonstration.	--		WCDC/PIA/WDT
3.5	Impact of Campaign among beneficiaries (level of awareness)	Average.	--		WCDC/PIA/WDT
3.6	Others (<i>specify</i>)	--	--		WCDC/PIA/WDT
4.	Entry Point Activities (EPA)				
4.1	Total no. of EPA (<i>target vis-à-vis achievement (physical & financial)</i>)	Target = 8 Nos. Achievement = 8 Nos.	--	<ul style="list-style-type: none"> Handing over of EPAs to UG should be completed at the earliest for proper maintenance. To address the periodic maintenance of EPAs, opportunity for convergence with other schemes may be explored. 	WCDC/PIA/WDT/ WC/UG/Community
4.2	Major EPAs in the Village	Water Storage Tank.	--		WCDC/PIA/WDT/ WC/UG/Community
4.3	Conduct of Village Level Meeting for identification of EPA (<i>Date & proceedings etc.</i>)	EPAs were identified during PRA Exercise.	--		WCDC/PIA/WDT/ WC/UG/Community
	Identification (<i>based on need assessment, consent, etc.</i>)	Based on need of the community members.	--		WCDC/PIA/WDT/ WC/UG/Community
4.4	Level of Participation by community in Village Level Meeting	Satisfactory.	--		WCDC/PIA/WDT/ WC/UG/Community
4.5	Participation of Woman and SC/ST population	Good.	--		WCDC/PIA/WDT/ WC/UG/Community
4.6	Utility of EPA	Utilised by the community round the year.	--		WCDC/PIA/WDT/ WC/UG/Community
4.7	Others (<i>specify</i>)	--	--	WCDC/PIA/WDT/ WC/UG/Community	

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
5.	Formation & Functioning of CBOs and Other Institutions				
5.1	Self Help Group (SHG)				
5.1.1	Total No. of SHGs (<i>Target vis-à-vis achievement</i>)	Target= 8 Achievement = 1 No.	--	<ul style="list-style-type: none"> Regular monitoring and follow up action of PIA officials may make some effective changes in sustainability of SHGs. 	PIA/WDT/WC/SHG
5.1.2	Total No. of Poor Households covered under SHGs (<i>% age</i>)	--	--		PIA/WDT/WC/SHG
5.1.3	No. of Women SHGs	--	--		PIA/WDT/WC/SHG
5.1.4	Average Membership	7 Nos.	--		PIA/WDT/WC/SHG
5.1.5	Capacity Building & Training to SHG leaders/ members (<i>community mobilization, conflict resolution, record keeping & accounting, credit linkage, marketing etc</i>)	SHG Trainings held: No formal training organised.	--		PIA/WDT/WC/SHG
5.1.6	Process of SHG Formation (<i>byelaws, objectives, frequency of meetings, savings, etc.</i>)	Normal procedure for SHG formation followed.	--		PIA/WDT/WC/SHG
5.1.7	Functioning of SHG (<i>level of participation, rotation of signatories, objectives of SHGs etc.</i>)	Average.	--		PIA/WDT/WC/SHG
5.1.8	Status of Record Keeping (<i>i.e. proceedings, account, passbooks etc.</i>)	Poor.	--		PIA/WDT/WC/SHG
5.1.9	Status of Saving (<i>regular/ equal/ frequency etc.</i>)	Nil.	--		PIA/WDT/WC/SHG
5.1.10	Status of Inter-lending (<i>frequency of inter-lending, no. of loans etc.</i>)	--	--		PIA/WDT/WC/SHG

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
5.1.11	Status of First Grading (<i>to be eligible first level of revolving fund</i>)	Grading is yet to start.	--	<ul style="list-style-type: none"> Time to time orientation programme for SHGs may be arranged covering following areas; <ol style="list-style-type: none"> Weekly Meeting, Weekly Savings, Internal Lending, Regular Repayment and Healthy Book Keeping 	PIA/WDT/WC/SHG
5.1.12	Name of the Grading Agency (<i>By outside agency or by PIA etc.</i>)	PIA.	--		PIA/WDT/WC/SHG
5.1.13	Status of Second Grading (<i>to be eligible livelihood fund</i>)	--	--		PIA/WDT/WC/SHG
5.1.14	Name of the Grading Agency (<i>By outside agency or by PIA etc.</i>)	--	--		PIA/WDT/WC/SHG
5.1.15	Names of IGA activities identified	--	--		PIA/WDT/WC/SHG
5.1.16	Status of Business Plan under IGA of SHGs	--	--		PIA/WDT/WC/SHG
5.1.17	Source of Outside Funding (<i>Bank Linkage, Own Source etc.</i>)	--	--		PIA/WDT/WC/SHG
5.1.18	Status of Repayment of Loan/ Fund	Poor.	--		PIA/WDT/WC/SHG
5.1.19	Others (<i>Specify</i>)	--	--		PIA/WDT/WC/SHG
5.2	Users Groups (UG)				
5.2.1	Total No. of UGs (<i>target vis-à-vis achievement</i>)	UGs are yet to be formed.	--	--	PIA/WDT/WC/UG
5.2.2	Average Membership	--	--		PIA/WDT/WC/UG
5.2.3	Membership of SC/ ST (%age)	--	--		PIA/WDT/WC/UG
5.2.4	Membership of Women (%age)	--	--		PIA/WDT/WC/UG
5.2.5	Number of UG Members who are also members of WC	--	--		PIA/WDT/WC/UG

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
5.2.6	Functioning of UGs (<i>level of participation, awareness, progress, benefits, maintenance etc.</i>)	--	--	<ul style="list-style-type: none"> PIA may arrange motivation training for UGs from time to time. 	PIA/WDT/WC/UG
5.2.7	Capacity Building & Training to UG members (<i>technical aspects, community mobilization, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization</i>)	--	--		PIA/WDT/WC/UG
5.2.8	Status of Record Keeping (<i>i.e. proceedings of meetings, sharing of benefits etc.</i>)	--	--		PIA/WDT/WC/UG
5.3.9	Status of contribution to WDF (<i>yes or no & % age etc.</i>)	--	--		PIA/WDT/WC/UG
5.3.10	Level of participation in WC Meetings	--	--		PIA/WDT/WC/UG
5.3	Watershed Committee (WC)				
5.3.1	Date of Formation of WC	13/09/2012	--	--	WCDC/PIA/WDT/WC
5.3.2	Total No. of Members	12 Nos.	--		WCDC/PIA/WDT/WC
5.3.3	No. of Women Members	3 Nos.	--		WCDC/PIA/WDT/WC
5.3.4	No. of SC/ ST Members	100% ST Members	--		WCDC/PIA/WDT/WC
5.3.5	Date of Registration	20/11/2013	--		WCDC/PIA/WDT/WC
5.3.6	Level of participation in WC (<i>by UG, SHG, WDT etc.</i>)	Satisfactory.	--		WCDC/PIA/WDT/WC
5.3.7	Involvement of members in planning, implementation, documentation, exit strategy etc.	Satisfactory.	--		WCDC/PIA/WDT/WC

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
5.3.8	Name of Chairman & Secretary (<i>Selected/ Elected & qualification of secretary etc.</i>)	Chairman: Mr. Clyford Sangma Secretary: Mr. Galen R Marak	--	<ul style="list-style-type: none"> PIAs should ensure regular watershed committee meetings. Minutes of the WC meetings should be maintained properly as it is an important record for documentation of IWMP implementation. The record of Minutes/ Resolutions should be updated from time to time. 	WCDC/PIA/WDT/WC
5.3.9	Capacity Building & training to UG members of WC (<i>Technical aspects, community mobilization, project management, financial management, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization</i>)	No formal training arranged.	--		WCDC/PIA/WDT/WC
5.3.10	Status of Functioning of Office (<i>Awareness among villagers, office hours etc.</i>)	Average.	--		WCDC/PIA/WDT/WC
5.3.11	Frequency of WC Meetings (<i>fortnightly, monthly etc.</i>)	As and when considered necessary.	--		WCDC/PIA/WDT/WC
5.3.12	Level of participation by members in Meetings	Satisfactory.	--		WCDC/PIA/WDT/WC
5.3.13	Status of Record Keeping (<i>cash book, bank passbook, cheque book register, ledger, voucher folder, stock register, muster-roll, measurement book, progress register, copies of administrative & financial sanctions, DPR, proceeding register etc.</i>)	Satisfactory.	--		WCDC/PIA/WDT/WC
5.3.14	Financial Management (<i>mode of payment, adherence to guidelines, verification of work, etc.</i>)	Standard practices are followed.	--		WCDC/PIA/WDT/WC
5.3.15	Status of Responsibilities(WC)	--	--		WCDC/PIA/WDT/WC

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
	➤ Level of Member's participation.	Satisfactory.	--	<ul style="list-style-type: none"> As per operational guideline, Secretary would be a dedicated functionary with no responsibilities other than the assistance to the Watershed Committee (WC). Ideally, Secretary should be selected on the basis of merit and experience. 	WCDC/PIA/WDT/WC
	➤ Level of Chairman commitment.	Good.	--		WCDC/PIA/WDT/WC
	➤ Level of Secretary's commitment.	Good.	--		WCDC/PIA/WDT/WC
	➤ Level of WDT member commitment.	Good.	--		WCDC/PIA/WDT/WC
5.3.16	Status of Watershed Development Fund (<i>Amt. of contribution received, amt. of expenditure, balance amt. etc.</i>)	Contribution @ 5% of NRM works are credited in WDF Account.	--		WCDC/PIA/WDT/WC
5.3.17	Status of compliance of audit observations.	--	--		WCDC/PIA/WDT/WC
5.3.18	Social audit of work of UGs & SHGs by WC.	--	--		WCDC/PIA/WDT/WC
5.3.19	Status of compliance of decisions taken in WC meetings (<i>action taken report, follow up etc.</i>)	--	--		WCDC/PIA/WDT/WC
6.	DPR Preparation				
6.1	PRA conducted/ Focused Group Discussion carried out	Yes.	--	<ul style="list-style-type: none"> DPRs should be referred by the WC members for all the activities taken up. 	WCDC/PIA/WDT/WC/ Community
6.2	Transect walk carried out	Yes.	--		WCDC/PIA/WDT/WC/ Community
6.3	Baseline data collected as per guidelines by PIA	Yes.	--		WCDC/PIA/WDT/WC/ Community
6.4	Verification of Baseline data by State MEL&D done	Yes.	--		WCDC/PIA/WDT/WC/ Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
6.5	Status of variation in Baseline data reported (<i>consensus arrived at</i>)	Yes.	--	<ul style="list-style-type: none"> DPRs should be supplemented with more realistic Annual Action Plans likely to be developed on yearly basis considering situational circumstance. 	WCDC/PIA/WDT/ WC/ Community
6.6	Household Survey carried out as per guidelines	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.7	Integration of IWMP with District Plan	--	--		WCDC/PIA/WDT/ WC/ Community
6.8	Sectoral expertise involved	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.9	No. of households involved	--	--		WCDC/PIA/WDT/ WC/ Community
6.10	Status of use of Remote Sensing Map	--	--		WCDC/PIA/WDT/ WC/ Community
6.11	Status of use of Hydrological parameters	Yes	--		WCDC/PIA/WDT/ WC/ Community
6.12	Status of Natural Resources (i.e. soil, water, forest, crops, livestock etc.)	--	--		WCDC/PIA/WDT/ WC/ Community
6.13	Properly documented and its availability	--	--		WCDC/PIA/WDT/ WC/ Community
6.14	Annual Action Plan	Developed but may be improved further.	--		WCDC/PIA/WDT/ WC/ Community
6.15	Convergence	Nil.	--		WCDC/PIA/WDT/ WC/ Community
6.16	Integration of Benchmark Values	--	--		WCDC/PIA/WDT/ WC/ Community
6.17	Approval of DPR by Local Body	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.18	Other (<i>Specify</i>)	--	--		WCDC/PIA/WDT/ WC/ Community

Batch: IV

Name of the Project: IWMP VIII

District: South Garo Hills

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
III. Preparatory Phase					
1. Institutional Arrangement					
1.1 PIA (To be filled in at PIA level)					
1.1.1	Numbers of Staff	2 (Two) Nos.	--	<ul style="list-style-type: none"> PIA shall arrange physical, financial and social audit of the work undertaken from time to time. 	SLNA/WCDC/PIA
1.1.2	Roles & Responsibilities of Staff	Planning, Implementation and Supervision.	--		SLNA/WCDC/PIA
1.1.3	Experience	Staffs involved are experienced.	--		SLNA/WCDC/PIA
1.1.4	Functioning (<i>Support & Guidance to WC, CBOs, Capacity Building etc.</i>)	Satisfactory.	--		SLNA/WCDC/PIA
1.1.5	Documentation (<i>i.e. Report submission to WCDC, MIS etc.</i>)	Average.	--		SLNA/WCDC/PIA
1.1.6	Financial Management (<i>i.e. Status of fund utilization, Submission of UCs to WCDC etc.</i>)	Satisfactory.	--		SLNA/WCDC/PIA
1.1.7	Others (Specify)	--	--		SLNA/WCDC/PIA
1.2 WDT (To be filled in at WDT level)					
1.2.1	Numbers of Staff	1 (One) No.	--	<ul style="list-style-type: none"> Recruitment process for any vacant WDT position may be fulfilled at an early date on priority basis. 	WCDC/PIA/WDT
1.2.2	Roles & Responsibilities of Staff	PRA Exercise, Baseline Survey, Formation of UG/SHG, Hand Holding Support Services, Coordinating Training and documentation.	--		WCDC/PIA/WDT
1.2.3	Experience	WDT engaged is experienced.	--		WCDC/PIA/WDT

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
1.2.4	Functioning (<i>Support & Guidance to WC, CBOs, Capacity Building etc.</i>)	Satisfactory.	--		WCDC/PIA/WDT
1.1.5	Others (Specify)	--	--		WCDC/PIA/WDT
2.	Capacity Building (<i>Training of WCDC, PIA & WDT teams for pre-project activities viz. awareness & sensitization, Community Mobilization, CBOs, DPR, EPA etc.</i>) – <i>As per Training Plan</i>				
2.1	Project Orientation	Good.	--	<ul style="list-style-type: none"> It is desirable to develop annual action plan for capacity building programmes as per allotted budget for the year as mentioned in DPR. Action plan may be executed on priority basis and stages of the project. 	WCDC/PIA/WDT
2.2	Awareness & Sensitization	Satisfactory.	--		WCDC/PIA/WDT
2.3	Community Mobilization	Satisfactory.	--		WCDC/PIA/WDT
2.4	CBOs	Satisfactory.	--		WCDC/PIA/WDT
2.5	EPA	Satisfactory.	--		WCDC/PIA/WDT
2.6	Participatory Project Management	Average.	--		WCDC/PIA/WDT
2.7	Financial Management	Good.	--		WCDC/PIA/WDT
2.8	DPR Preparation	Good.	--		WCDC/PIA/WDT
2.9	Status of Training Modules	Training, Exposure Visits and Demonstration are adopted.	--		WCDC/PIA/WDT
2.10	Training Methodology Adopted	PPT, Lecture and Demonstration.	--		WCDC/PIA/WDT
2.11	Participation Level and Impact	Satisfactory.	--		WCDC/PIA/WDT
3.	Awareness & Sensitization (<i>Appropriateness of awareness campaign & sensitization of project among project beneficiaries to establish the rapport and confidence building etc.</i>)				
3.1	Type of Activity & Nos.: (<i>Example – Village Level Meeting, Wall Painting, Street plays, etc.</i>)	Orientation awareness through PRA Exercise.	--	<ul style="list-style-type: none"> Planning for effective sensitization and awareness campaign is desirable. 	WCDC/PIA/WDT
3.2	Attendance/ Participation in the events	Satisfactory.	--		WCDC/PIA/WDT

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
3.3	Women Participation	Satisfactory.	--	<ul style="list-style-type: none"> Records of participants, venue and date etc should be recorded and maintained for future reference. 	WCDC/PIA/WDT
3.4	Content, Means of delivery	Audio Visual Aids and Demonstration.	--		WCDC/PIA/WDT
3.5	Impact of Campaign among beneficiaries (level of awareness)	Average.	--		WCDC/PIA/WDT
3.6	Others (<i>specify</i>)	--	--		WCDC/PIA/WDT
4.	Entry Point Activities (EPA)				
4.1	Total no. of EPA (<i>target vis-à-vis achievement (physical & financial)</i>)	Target = 8 Nos. Achievement = 8 Nos.	--	<ul style="list-style-type: none"> Handing over of EPAs to UG should be completed at the earliest for proper maintenance. To address the periodic maintenance of EPAs, opportunity for convergence with other schemes may be explored. 	WCDC/PIA/WDT/ WC/UG/Community
4.2	Major EPAs in the Village	Water Storage Tank.	--		WCDC/PIA/WDT/ WC/UG/Community
4.3	Conduct of Village Level Meeting for identification of EPA (<i>Date & proceedings etc.</i>)	EPAs were identified during PRA Exercise.	--		WCDC/PIA/WDT/ WC/UG/Community
	Identification (<i>based on need assessment, consent, etc.</i>)	Based on need of the community members.	--		WCDC/PIA/WDT/ WC/UG/Community
4.4	Level of Participation by community in Village Level Meeting	Satisfactory.	--		WCDC/PIA/WDT/ WC/UG/Community
4.5	Participation of Woman and SC/ST population	Good.	--		WCDC/PIA/WDT/ WC/UG/Community
4.6	Utility of EPA	Utilised by the community round the year.	--		WCDC/PIA/WDT/ WC/UG/Community
4.7	Others (<i>specify</i>)	--	--		WCDC/PIA/WDT/ WC/UG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.	Formation & Functioning of CBOs and Other Institutions				
5.1	Self Help Group (SHG)				
5.1.1	Total No. of SHGs (<i>Target vis-à-vis achievement</i>)	Target= 6 Nos. Achievement = 3 Nos.	--	<ul style="list-style-type: none"> Regular monitoring and follow up action of PIA officials may make some effective changes in sustainability of SHGs. 	PIA/WDT/WC/SHG
5.1.2	Total No. of Poor Households covered under SHGs (<i>% age</i>)	--	--		PIA/WDT/WC/SHG
5.1.3	No. of Women SHGs	--	--		PIA/WDT/WC/SHG
5.1.4	Average Membership	10 Nos.	--		PIA/WDT/WC/SHG
5.1.5	Capacity Building & Training to SHG leaders/ members (<i>community mobilization, conflict resolution, record keeping & accounting, credit linkage, marketing etc</i>)	No formal training organised.	--		PIA/WDT/WC/SHG
5.1.6	Process of SHG Formation (<i>byelaws, objectives, frequency of meetings, savings, etc.</i>)	Normal procedure for SHG formation followed.	--		PIA/WDT/WC/SHG
5.1.7	Functioning of SHG (<i>level of participation, rotation of signatories, objectives of SHGs etc.</i>)	Average.	--		PIA/WDT/WC/SHG
5.1.8	Status of Record Keeping (<i>i.e. proceedings, account, passbooks etc.</i>)	Poor.	--		PIA/WDT/WC/SHG
5.1.9	Status of Saving (<i>regular/ equal/ frequency etc.</i>)	Nil.	--		PIA/WDT/WC/SHG
5.1.10	Status of Inter-lending (<i>frequency of inter-lending, no. of loans etc.</i>)	--	--		PIA/WDT/WC/SHG

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.1.11	Status of First Grading (<i>to be eligible first level of revolving fund</i>)	Grading is yet to start.	--	<ul style="list-style-type: none"> • Time to time orientation programme for SHGs may be arranged covering following areas; 1. Weekly Meeting, 2. Weekly Savings, 3. Internal Lending, 4. Regular Repayment and 5. Healthy Book Keeping 	PIA/WDT/WC/SHG
5.1.12	Name of the Grading Agency (<i>By outside agency or by PIA etc.</i>)	PIA.	--		PIA/WDT/WC/SHG
5.1.13	Status of Second Grading (<i>to be eligible livelihood fund</i>)	--	--		PIA/WDT/WC/SHG
5.1.14	Name of the Grading Agency (<i>By outside agency or by PIA etc.</i>)	--	--		PIA/WDT/WC/SHG
5.1.15	Names of IGA activities identified	Kitchen Gardening and Piggery.	--		PIA/WDT/WC/SHG
5.1.16	Status of Business Plan under IGA of SHGs	--	--		PIA/WDT/WC/SHG
5.1.17	Source of Outside Funding (<i>Bank Linkage, Own Source etc.</i>)	--	--		PIA/WDT/WC/SHG
5.1.18	Status of Repayment of Loan/ Fund	Poor.	--		PIA/WDT/WC/SHG
5.1.19	Others (<i>Specify</i>)	--	--		PIA/WDT/WC/SHG
5.2	Users Groups (UG)				
5.2.1	Total No. of UGs (<i>target vis-à-vis achievement</i>)	Target- 6 Nos. Achievement- 3 Nos.	--	--	PIA/WDT/WC/UG
5.2.2	Average Membership	10 Nos.	--		PIA/WDT/WC/UG
5.2.3	Membership of SC/ ST (%age)	100% ST	--		PIA/WDT/WC/UG
5.2.4	Membership of Women (%age)	--	--		PIA/WDT/WC/UG
5.2.5	Number of UG Members who are also members of WC	3 Nos.	--		PIA/WDT/WC/UG

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.2.6	Functioning of UGs (<i>level of participation, awareness, progress, benefits, maintenance etc.</i>)	Satisfactory.	--	<ul style="list-style-type: none"> PIA may arrange motivation training for UGs from time to time. 	PIA/WDT/WC/UG
5.2.7	Capacity Building & Training to UG members (<i>technical aspects, community mobilization, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization</i>)	--	--		PIA/WDT/WC/UG
5.2.8	Status of Record Keeping (<i>i.e. proceedings of meetings, sharing of benefits etc.</i>)	--	--		PIA/WDT/WC/UG
5.3.9	Status of contribution to WDF (<i>yes or no & % age etc.</i>)	Contribution @ 5% against activities under work-phase.	--		PIA/WDT/WC/UG
5.3.10	Level of participation in WC Meetings	--	--		PIA/WDT/WC/UG
5.3	Watershed Committee (WC)				
5.3.1	Date of Formation of WC	05/09/2012	--	--	WCDC/PIA/WDT/WC
5.3.2	Total No. of Members	15 Nos.	--		WCDC/PIA/WDT/WC
5.3.3	No. of Women Members	3 Nos.	--		WCDC/PIA/WDT/WC
5.3.4	No. of SC/ ST Members	100% ST Members	--		WCDC/PIA/WDT/WC
5.3.5	Date of Registration	Registration is in process.	--		WCDC/PIA/WDT/WC
5.3.6	Level of participation in WC (<i>by UG, SHG, WDT etc.</i>)	Satisfactory.	--		WCDC/PIA/WDT/WC
5.3.7	Involvement of members in planning, implementation, documentation, exit strategy etc.	Satisfactory.	--		WCDC/PIA/WDT/WC

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.3.8	Name of Chairman & Secretary (<i>Selected/ Elected & qualification of secretary etc.</i>)	Chairman: Mr. Piush Sangma Secretary: Mr. Prabhat Ch. Marak	--	<ul style="list-style-type: none"> PIAs should ensure regular watershed committee meetings. Minutes of the WC meetings should be maintained properly as it is an important record for documentation of IWMP implementation. The record of Minutes/ Resolutions should be updated from time to time. 	WCDC/PIA/WDT/WC
5.3.9	Capacity Building & training to UG members of WC (<i>Technical aspects, community mobilization, project management, financial management, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization</i>)	No formal training arranged.	--		WCDC/PIA/WDT/WC
5.3.10	Status of Functioning of Office (<i>Awareness among villagers, office hours etc.</i>)	Average.	--		WCDC/PIA/WDT/WC
5.3.11	Frequency of WC Meetings (<i>fortnightly, monthly etc.</i>)	As and when considered necessary.	--		WCDC/PIA/WDT/WC
5.3.12	Level of participation by members in Meetings	Satisfactory.	--		WCDC/PIA/WDT/WC
5.3.13	Status of Record Keeping (<i>cash book, bank passbook, cheque book register, ledger, voucher folder, stock register, muster-roll, measurement book, progress register, copies of administrative & financial sanctions, DPR, proceeding register etc.</i>)	--	--		WCDC/PIA/WDT/WC

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.3.14	Financial Management (<i>mode of payment, adherence to guidelines, verification of work, etc.</i>)	Standard practices are followed.	--	<ul style="list-style-type: none"> As per operational guideline, Secretary would be a dedicated functionary with no responsibilities other than the assistance to the Watershed Committee (WC). Ideally, Secretary should be selected on the basis of merit and experience. 	WCDC/PIA/WDT/WC
5.3.15	Status of Responsibilities(WC)		--		WCDC/PIA/WDT/WC
	➤ Level of Member's participation.	Satisfactory.	--		WCDC/PIA/WDT/WC
	➤ Level of Chairman commitment.	Good.	--		WCDC/PIA/WDT/WC
	➤ Level of Secretary's commitment.	Good.	--		WCDC/PIA/WDT/WC
	➤ Level of WDT member commitment.	Good.	--		WCDC/PIA/WDT/WC
5.3.16	Status of Watershed Development Fund (<i>Amt. of contribution received, amt. of expenditure, balance amt. etc.</i>)	Contribution @ 5% against activities under work-phase.	--		WCDC/PIA/WDT/WC
5.3.17	Status of compliance of audit observations.	--	--		WCDC/PIA/WDT/WC
5.3.18	Social audit of work of UGs & SHGs by WC.	--	--		WCDC/PIA/WDT/WC
5.3.19	Status of compliance of decisions taken in WC meetings (<i>action taken report, follow up etc.</i>)	--	--	WCDC/PIA/WDT/WC	
6.	DPR Preparation				
6.1	PRA conducted/ Focused Group Discussion carried out	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.2	Transect walk carried out	Yes.	--		WCDC/PIA/WDT/ WC/ Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
6.3	Baseline data collected as per guidelines by PIA	Yes.	--	<ul style="list-style-type: none"> DPRs should be referred by the WC members for all the activities taken up. 	WCDC/PIA/WDT/ WC/ Community
6.4	Verification of Baseline data by State MEL&D done	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.5	Status of variation in Baseline data reported (<i>consensus arrived at</i>)	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.6	Household Survey carried out as per guidelines	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.7	Integration of IWMP with District Plan	--	--		WCDC/PIA/WDT/ WC/ Community
6.8	Sectoral expertise involved	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.9	No. of households involved	--	--		WCDC/PIA/WDT/ WC/ Community
6.10	Status of use of Remote Sensing Map	--	--		WCDC/PIA/WDT/ WC/ Community
6.11	Status of use of Hydrological parameters	Yes	--		<ul style="list-style-type: none"> DPRs should be supplemented with more realistic Annual Action Plans likely to be developed on yearly basis considering situational circumstance.
6.12	Status of Natural Resources (i.e. soil, water, forest, crops, livestock etc.)	--	--	WCDC/PIA/WDT/ WC/ Community	
6.13	Properly documented and its availability	--	--	WCDC/PIA/WDT/ WC/ Community	
6.14	Annual Action Plan	Developed but may be improved further.	--	WCDC/PIA/WDT/ WC/ Community	
6.15	Convergence	Nil.	--	WCDC/PIA/WDT/ WC/ Community	

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
6.16	Integration of Benchmark Values	--	--		WCDC/PIA/WDT/ WC/ Community
6.17	Approval of DPR by Local Body	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.18	Other (<i>Specify</i>)	--	--		WCDC/PIA/WDT/ WC/ Community

HIGHLIGHT OF THE BATCH-V PROJECTS COVERED:

1) District: **South West Garo Hills**; Number of Project: **1 (One) No.**

Table: 1.1.

1.	Name of the Project	SWGHIWMP- II (2013-14)
2.	Name of the Block/s	Zikzak C&RD Block.
3.	Name of Watershed/Micro Watershed (MWS) and Code	Darong MWS- 3C1A2e6a Dimli MWS – 3B1A1b2d Holjuri MWS – 3C1A1a1d Jolok MWS – 3C1A2e5c Matkol MWS- 3C1A1a2c and Mrekchi MWS- 3C1A2e6b.
4.	Total Nos. of Villages Covered	17 (Seventeen) Nos. of Villages.
5.	Total Geographical Area (Ha)	5105.00 Ha.
6.	Project Area Proposed for Treatment (Ha)	3980.00 Ha.
7.	Total Project Cost (Rs. in Lakhs)	Rs. 597.00 Lakhs
8.	Major Reasons for Selection of the Watershed	<ul style="list-style-type: none"> • Unscientific Cultivation Practice, • Low Crop Yield and • Poor Socio-economic Status of the village rs.
9.	Project Duration	5 (Five) Years.
10.	Project Implementing Agency	Soil & Water Conservation Territorial Division, Ampati.
11.	Summary of Observations for the Period (April- June 2016).	<ul style="list-style-type: none"> ❖ The PIA officials including the Range Officer and Demonstrator are actively involved in the project. ❖ The total number of EPA's completed is 19 numbers achieving 100% of the target. Major EPA's in the project area are Spring Tapped Chamber. ❖ The number of SHGs assisted till date in the project area is 9 nos. out of which number of women SHG are 6 numbers. Average size of the members is 10 per SHG. ❖ There are 16 numbers of User Groups (UGs) in the project area. There are 3 numbers of members who are also member of WC. ❖ Watershed Committee has been formed but registration process is on progress. ❖ WC/MWC Chairman and Secretary are appointed. ❖ Status of Fund Utilisation till monitoring visit is only 6%.

2) District: **South Garo Hills**; Number of Project: **1 (One) No.**

Table: 2.1.

1.	Name of the Project	SGH-IWMP- IX (2013-14)
2.	Name of the Block/s	Chokpot C&RD Block.
3.	Name of Watershed/Micro Watershed (MWS) and Code	Lower Rongsi MWS- 3C1A2, Upper Rongsi MWS- 3C1A2, Upper Norang MWS- 3C1A2 Lower Norang MWS- 3C1A2 and Imbechi Nala MWS- 3C1A2.
4.	Total Nos. of Villages Covered	15 (Fifteen) Nos. of Villages.
5.	Total Geographical Area (Ha)	5128 Ha.
6.	Project Area Proposed for Treatment (Ha)	3590 Ha.
7.	Total Project Cost (Rs. in Lakhs)	Rs. 538.50 Lakhs
8.	Major Reasons for Selection of the Watershed	<ul style="list-style-type: none"> • Practice of Shifting Cultivation, • Low Crop Yield and • Poor Infrastructure.
9.	Project Duration	5 (Five) Years.
10.	Project Implementing Agency	Soil & Water Conservation (Cash Crop) Division, Baghmara.
11.	Summary of Observations for the Period (April- June 2016).	<ul style="list-style-type: none"> ❖ There is only 1 (One) WDT involved in the Project. ❖ The total number of EPA's completed is 15 numbers achieving 100% of the target. Major EPA's in the project area are Water Storage Tank. ❖ The number of SHGs assisted till date in the project area is 5 nos. out of which number of women SHG are 2 numbers. Average size of the members is 10 per SHG. ❖ There are 15 numbers of User Groups (UGs) in the project area. ❖ Watershed Committee has been formed and registration process is on progress. ❖ WC/MWC Chairman and Secretary are appointed. ❖ Status of Fund Utilisation till monitoring visit is only 6%.

PROCESS MONITORING OBSERVATIONS (BATCH-V PROJECTS)

Batch: V

Name of the Project: IWMP-II

District: South West Garo Hills

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
IV. Preparatory Phase					
1.	Institutional Arrange ment				
1.1	PIA (To be filled in at PIA level)				
1.1.1	Numbers of Staff	3 (Three) Nos.	--	<ul style="list-style-type: none"> PIA shall arrange physical, financial and social audit of the work undertaken from time to time. 	SLNA/WCDC/PIA
1.1.2	Roles & Responsibilities of Staff	Planning, Implementation and Supervision.	--		SLNA/WCDC/PIA
1.1.3	Experience	Staffs involved are experienced.	--		SLNA/WCDC/PIA
1.1.4	Functioning (<i>Support & Guidance to WC, CBOs, Capacity Building etc.</i>)	Satisfactory.	--		SLNA/WCDC/PIA
1.1.5	Documentation (<i>i.e. Report submission to WCDC, MIS etc.</i>)	Average.	--		SLNA/WCDC/PIA
1.1.6	Financial Management (<i>i.e. Status of fund utilization, Submission of UCs to WCDC etc.</i>)	Satisfactory.	--		SLNA/WCDC/PIA
1.1.7	Others (Specify)	The PIA officials including the Range Officer and Demonstrators are actively involved in the project.	--		SLNA/WCDC/PIA
1.2	WDT (To be filled in at WDT level)				
1.2.1	Numbers of Staff	WDTs are yet to be appointed as only 6% fund is released till date.	--	<ul style="list-style-type: none"> Recruitment process for any vacant WDT position may be initiated on priority basis. 	WCDC/PIA/WDT

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
1.2.2	Roles & Responsibilities of Staff	PRA Exercise, Baseline Survey, Formation of UG/SHG, Hand Holding Support Services, Coordinating Training and documentation.	--		WCDC/PIA/WDT
1.2.3	Experience	--	--		WCDC/PIA/WDT
1.2.4	Functioning (<i>Support & Guidance to WC, CBOs etc.</i>)	Satisfactory.	--		WCDC/PIA/WDT
1.1.5	Others (Specify)	--	--		WCDC/PIA/WDT
2.	Capacity Building (<i>Training of WCDC, PIA & WDT teams for pre-project activities viz. awareness & sensitization, Community Mobilization, CBOs, DPR, EPA etc.</i>) – <i>As per Training Plan</i>				
2.1	Project Orientation	Good.	--	<ul style="list-style-type: none"> It is desirable to develop annual action plan for capacity building programmes as per allotted budget for the year as mentioned in DPR. Action plan may be executed on priority basis and stages of the project. 	WCDC/PIA/WDT
2.2	Awareness & Sensitization	Satisfactory.	--		WCDC/PIA/WDT
2.3	Community Mobilization	Satisfactory.	--		WCDC/PIA/WDT
2.4	CBOs	Satisfactory.	--		WCDC/PIA/WDT
2.5	EPA	Satisfactory.	--		WCDC/PIA/WDT
2.6	Participatory Project Management	Average.	--		WCDC/PIA/WDT
2.7	Financial Management	Good.	--		WCDC/PIA/WDT
2.8	DPR Preparation	Good.	--		WCDC/PIA/WDT
2.9	Status of Training Modules	Training, Exposure Visits and Demonstration are adopted.	--		WCDC/PIA/WDT
2.10	Training Methodology Adopted	PPT, Lecture and Demonstration.	--		WCDC/PIA/WDT
2.11	Participation Level and Impact	Satisfactory.	--		WCDC/PIA/WDT

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
3.	Awareness & Sensitization (<i>Appropriateness of awareness campaign & sensitization of project among project beneficiaries to establish the rapport and confidence building etc.</i>)				
3.1	Type of Activity & Nos.: (<i>Example – Village Level Meeting, Wall Painting, Street plays, etc.</i>)	Awareness programme while carrying out PRA Exercise.	--	<ul style="list-style-type: none"> • Planning for effective sensitization and awareness campaign is desirable. • Records of participants, venue and date etc should be recorded and maintained for future reference. 	WCDC/PIA/WDT
3.2	Attendance/ Participation in the events	Good.	--		WCDC/PIA/WDT
3.3	Women Participation	Good.	--		WCDC/PIA/WDT
3.4	Content, Means of delivery	Audio Visual Aids and Demonstration.	--		WCDC/PIA/WDT
3.5	Impact of Campaign among beneficiaries (level of awareness)	Good.	--		WCDC/PIA/WDT
3.6	Others (<i>specify</i>)	--	--		WCDC/PIA/WDT
4.	Entry Point Activities (EPA)				
4.1	Total no. of EPA (<i>target vis-à-vis achievement (physical & financial)</i>)	Target = 19 Nos. Achievement = 19 Nos.	--	<ul style="list-style-type: none"> • Handing over of EPAs to UG should be completed at the earliest for proper maintenance. • To address the periodic maintenance of EPAs, opportunity for convergence with other schemes may be explored. 	WCDC/PIA/WDT/ WC/UG/Community
4.2	Major EPAs in the Village	Spring Tapped Chamber.	--		WCDC/PIA/WDT/ WC/UG/Community
4.3	Conduct of Village Level Meeting for identification of EPA (<i>Date & proceedings etc.</i>)	EPAs were identified during PRA Exercise.	--		WCDC/PIA/WDT/ WC/UG/Community
	Identification (<i>based on need assessment, consent, etc.</i>)	Based on need of the community members.	--		WCDC/PIA/WDT/ WC/UG/Community
4.4	Level of Participation by community in Village Level Meeting	Satisfactory.	--		WCDC/PIA/WDT/ WC/UG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
4.5	Participation of Woman and SC/ST population	Good.	--		WCDC/PIA/WDT/WC/UG/Community
4.6	Utility of EPA	Utilised by the community round the year.	--		WCDC/PIA/WDT/WC/UG/Community
4.7	Others (<i>specify</i>)	--	--		WCDC/PIA/WDT/WC/UG/Community
5.	Formation & Functioning of CBOs and Other Institutions				
5.1	Self Help Group (SHG)				
5.1.1	Total No. of SHGs (<i>Target vis-à-vis achievement</i>)	Target= -- Achievement = 9 Nos.	--	<ul style="list-style-type: none"> Regular monitoring and follow up action of PIA officials may make some effective changes in sustainability of SHGs. 	PIA/WDT/WC/SHG
5.1.2	Total No. of Poor Households covered under SHGs (<i>% age</i>)	--	--		PIA/WDT/WC/SHG
5.1.3	No. of Women SHGs	6 Nos.	--		PIA/WDT/WC/SHG
5.1.4	Average Membership	10 Nos.	--		PIA/WDT/WC/SHG
5.1.5	Capacity Building & Training to SHG leaders/ members (<i>community mobilization, conflict resolution, record keeping & accounting, credit linkage, marketing etc</i>)	No formal training is arranged.	--		PIA/WDT/WC/SHG
5.1.6	Process of SHG Formation (<i>byelaws, objectives, frequency of meetings, savings, etc.</i>)	Normal procedure for SHG formation followed.	--		PIA/WDT/WC/SHG
5.1.7	Functioning of SHG (<i>level of participation, rotation of signatories, objectives of SHGs etc.</i>)	Poor.	--		PIA/WDT/WC/SHG
5.1.8	Status of Record Keeping (<i>i.e. proceedings, account, passbooks etc.</i>)	Poor.	--		PIA/WDT/WC/SHG
5.1.9	Status of Saving (<i>regular/ equal/ frequency etc.</i>)	Contribution of Rs. 10/- is made by members of SHGs on monthly basis.	--		PIA/WDT/WC/SHG

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
5.1.10	Status of Inter-loaning (frequency of inter-loaning, no. of loans etc.)	--	--	<ul style="list-style-type: none"> • Time to time orientation programme for SHGs may be arranged covering following areas; <ol style="list-style-type: none"> 1. Weekly Meeting, 2. Weekly Savings, 3. Internal Lending, 4. Regular Repayment and 5. Healthy Book Keeping 	PIA/WDT/WC/SHG
5.1.11	Status of First Grading (to be eligible first level of revolving fund)	Grading is yet to start.	--		PIA/WDT/WC/SHG
5.1.12	Name of the Grading Agency (By outside agency or by PIA etc.)	PIA.	--		PIA/WDT/WC/SHG
5.1.13	Status of Second Grading (to be eligible livelihood fund)	--	--		PIA/WDT/WC/SHG
5.1.14	Name of the Grading Agency (By outside agency or by PIA etc.)	--	--		PIA/WDT/WC/SHG
5.1.15	Names of IGA activities identified	Piggery.	--		PIA/WDT/WC/SHG
5.1.16	Status of Business Plan under IGA of SHGs	--	--		PIA/WDT/WC/SHG
5.1.17	Source of Outside Funding (Bank Linkage, Own Source etc.)	--	--		PIA/WDT/WC/SHG
5.1.18	Status of Repayment of Loan/ Fund	Poor.	--		PIA/WDT/WC/SHG
5.1.19	Others (Specify)	--	--		PIA/WDT/WC/SHG
5.2	Users Groups (UG)				
5.2.1	Total No. of UGs (target vis-à-vis achievement)	Target= 19 Nos. Achievement = 16 Nos.	--	--	PIA/WDT/WC/UG
5.2.2	Average Membership	15 Nos.	--		PIA/WDT/WC/UG
5.2.3	Membership of SC/ ST (%age)	100% ST	--		PIA/WDT/WC/UG
5.2.4	Membership of Women (%age)	--	--		PIA/WDT/WC/UG

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
5.2.5	Number of UG Members who are also members of WC .	3 Nos.	--	<ul style="list-style-type: none"> PIA may arrange motivation training for UGs from time to time. 	PIA/WDT/WC/UG
5.2.6	Functioning of UGs (<i>level of participation, awareness, progress, benefits, maintenance etc.</i>)	Satisfactory.	--		PIA/WDT/WC/UG
5.2.7	Capacity Building & Training to UG members (<i>technical aspects, community mobilization, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization</i>)	Satisfactory.	--		PIA/WDT/WC/UG
5.2.8	Status of Record Keeping (<i>i.e. proceedings of meetings, sharing of benefits etc.</i>)	Poor.	--		PIA/WDT/WC/UG
5.3.9	Status of contribution to WDF (<i>yes or no & % age etc.</i>)	Nil.	--		PIA/WDT/WC/UG
5.3.10	Level of participation in WC Meetings	Satisfactory	--		PIA/WDT/WC/UG
5.3	Watershed Committee (WC)				
5.3.1	Date of Formation of WC/MWC	A) 05/12/2013 B) 22/01/2014 C) 19/12/2013 D) 04/12/2013 E) 04/12/2013 F) 05/12/2013	--	--	WCDC/PIA/WDT/WC
5.3.2	Total No. of Members under WC/MWC	A) 11 Nos. B) 11 Nos. C) 11 Nos. D) 11 Nos.	--		WCDC/PIA/WDT/WC

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
		E) 11 Nos. F) 11 Nos.			
5.3.3	No. of Women Members	A) 3 Nos. B) 3 Nos. C) 3 Nos. D) 1 Nos. E) 0 Nos. F) 11 Nos.	--		WCDC/PIA/WDT/WC
5.3.4	No. of SC/ ST Members	100% ST Members	--		WCDC/PIA/WDT/WC
5.3.5	Date of Registration	Registration is in process.	--		WCDC/PIA/WDT/WC
5.3.6	Level of participation in WC (by UG, SHG, WDT etc.)	Average.	--		WCDC/PIA/WDT/WC
5.3.7	Involvement of members in planning, implementation, documentation, exit strategy etc.	Average.	--		WCDC/PIA/WDT/WC
5.3.8	Name of Chairman & Secretary (Selected/ Elected & qualification of secretary etc.)	Chairman: A. Mr. N. Marak. B. Mr. S. Areng. C. Mr. B. R. Marak. D. Mr. K. A. Sangma. E. Mr. R. C. Sangma. F. Mr. G. C. Sangma.	--	<ul style="list-style-type: none"> PIAs should ensure regular watershed committee meetings. Minutes of the WC meetings should be maintained properly as it is an important record for documentation of IWMP implementation. 	WCDC/PIA/WDT/WC

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
		Secretary: A. Mr. H. Marak. B. Mr. G. Sangma. C. Mr. T. D. Sangma. D. Mr. L. Sangma. E. Mr. P. R. Marak. E. Mr. J. Sangma.		<ul style="list-style-type: none"> The record of Minutes/ Resolutions should be updated from time to time. 	
5.3.9	Capacity Building & training to UG members of WC.	No formal training is organized.	--		WCDC/PIA/WDT/WC
5.3.10	Status of Functioning of Office (<i>Awareness among villagers, office hours etc.</i>)	Satisfactory.	--		WCDC/PIA/WDT/WC
5.3.11	Frequency of WC Meetings (<i>fortnightly, monthly etc.</i>)	As and when considered necessary.	--		WCDC/PIA/WDT/WC
5.3.12	Level of participation by members in Meetings	Satisfactory.	--		WCDC/PIA/WDT/WC
5.3.13	Status of Record Keeping (<i>cash book, bank passbook, cheque book register, ledger, voucher folder, stock register, muster-roll, measurement book, progress register, copies of administrative & financial sanctions, DPR, proceeding register etc.</i>)	Satisfactory.	--		WCDC/PIA/WDT/WC
5.3.14	Financial Management (<i>mode of payment, adherence to guidelines, verification of work, etc.</i>)	Standard practices are followed.	--		WCDC/PIA/WDT/WC

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
5.3.15	Status of Responsibilities(WC)		--	<ul style="list-style-type: none"> As per operational guideline, Secretary would be a dedicated functionary with no responsibilities other than the assistance to the Watershed Committee (WC). Ideally, Secretary should be selected on the basis of merit and experience. 	WCDC/PIA/WDT/WC
	➤ Level of Member's participation.	Satisfactory.	--		WCDC/PIA/WDT/WC
	➤ Level of Chairman commitment.	Good.	--		WCDC/PIA/WDT/WC
	➤ Level of Secretary's commitment.	Good.	--		WCDC/PIA/WDT/WC
	➤ Level of WDT member commitment.	Good.	--		WCDC/PIA/WDT/WC
5.3.16	Status of Watershed Development Fund (<i>Amt. of contribution received, amt. of expenditure, balance amt. etc.</i>)	Poor.	--		WCDC/PIA/WDT/WC
5.3.17	Status of compliance of audit observations.	--	--		WCDC/PIA/WDT/WC
5.3.18	Social audit of work of UGs & SHGs by WC.	--	--	WCDC/PIA/WDT/WC	
5.3.19	Status of compliance of decisions taken in WC meetings (<i>action taken report, follow up etc.</i>)	--	--	WCDC/PIA/WDT/WC	
6.	DPR Preparation				
6.1	PRA conducted/ Focused Group Discussion carried out	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.2	Transect walk carried out	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.3	Baseline data collected as per guidelines by PIA	Yes.	--		WCDC/PIA/WDT/ WC/ Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
6.4	Verification of Baseline data by State MEL&D done	Yes.	--	<ul style="list-style-type: none"> DPRs should be referred by the WC members for all the activities taken up. 	WCDC/PIA/WDT/ WC/ Community
6.5	Status of variation in Baseline data reported (<i>consensus arrived at</i>)	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.6	Household Survey carried out as per guidelines	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.7	Integration of IWMP with District Plan	--	--		WCDC/PIA/WDT/ WC/ Community
6.8	Sectoral expertise involved	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.9	No. of households involved	--	--		WCDC/PIA/WDT/ WC/ Community
6.10	Status of use of Remote Sensing Map	--	--	<ul style="list-style-type: none"> DPRs should be supplemented with more realistic Annual Action Plans likely to be developed on yearly basis considering situational circumstance. 	WCDC/PIA/WDT/ WC/ Community
6.11	Status of use of Hydrological parameters	Yes	--		WCDC/PIA/WDT/ WC/ Community
6.12	Status of Natural Resources (i.e. soil, water, forest, crops, livestock etc.)	--	--		WCDC/PIA/WDT/ WC/ Community
6.13	Properly documented and its availability	--	--		WCDC/PIA/WDT/ WC/ Community
6.14	Annual Action Plan	Developed but may be improved further.	--		WCDC/PIA/WDT/ WC/ Community
6.15	Convergence	Nil.	--		WCDC/PIA/WDT/ WC/ Community
6.16	Integration of Benchmark Values	--	--		WCDC/PIA/WDT/ WC/ Community
6.17	Approval of DPR by Local Body	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.18	Other (<i>Specify</i>)	--	--		WCDC/PIA/WDT/ WC/ Community


Table 1: Evaluation of Assets created under IWMP (SGH-IWMP-II)		
Sl. No.	Photograph	Detailed Information & Observations
1.		<p>A. Name of the Sub-project under EPA: Spring Tapped Chamber cum washing place.</p> <p>B. Location (with MWC): Kambakpara village under Dimli MWS</p> <p>C. Date of Field Visit: 21st July, 2016.</p> <p>D. Latitude & Longitude: N25°26'49.38" E089°53'03.37"</p> <p>E. Sanctioned Cost (Rs. in Lakh): 1.158.</p> <p>F. Observations:</p> <ul style="list-style-type: none"> i. Is the EPA is in tune with the guidelines & logical demand emerged through PRA: Yes. ii. Is participatory process been followed in identifying EPAs: Yes iii. Workmanship: Good iv. Current Physical Status: Fully operational since its completion. The structure was constructed from an existing spring well with proper drainage channel and washing place. As informed by PIA officials, the structure was subjected to repairing and maintenance when there was leakage. The UG collected money and arranged construction materials to repair the leakage. UG also cleans the structure regularly. It was constructed on the land of beneficiary and is utilized by nearby households for both drinking as well as domestic purpose. v. Maintenance Work: At present, the structure is maintained by 50 households. <p>G. Quality, Utility & level of satisfaction: Quality & utility is satisfactory</p> <p>H. Remarks, If Any: Display Signboard should be installed at the activity site for creating awareness among the community.</p>





Table 1: Evaluation of Assets created under IWMP (SGH-IWMP-II)		
Sl. No.	Photograph	Detailed Information & Observations
2.	 	<p>A. Name of the Sub-project under EPA: Spring Tapped Chamber cum washing place.</p> <p>B. Location (with MWC): Gangikona village under Holjuri MWS</p> <p>C. Date of Field Visit: 21st July, 2016.</p> <p>D. Latitude & Longitude: N25°23' 37.47" E089°53' 39.89"</p> <p>E. Sanctioned Cost (Rs. in Lakh): 1.24</p> <p>F. Observations:</p> <ol style="list-style-type: none"> Is the EPA is in tune with the guidelines & logical demand emerged through PRA: Yes. Is participatory process been followed in identifying EPAs: Yes. Workmanship: Good. Current Physical Status: Fully operational since its completion. The structure was constructed from an existing spring well with proper drainage channel and washing place. As informed by PIA officials, two pillars supporting the pipe for outlet connected with the spring were removed due to water not flowing properly, therefore, the pipe was brought down at some elevation for better discharge. It was constructed in beneficiary land and is utilized by 11 households for both drinking as well as domestic use Maintenance Work: At present, the structure is maintained by 11 households. <p>G. Quality, Utility & level of satisfaction: Quality & utility is satisfactory.</p> <p>H. Remarks, If any: Display Signboard should be installed at the activity site for creating awareness among the community.</p>

Table 1: Evaluation of Assets created under IWMP (SGH-IWMP-II)		
Sl. No.	Photograph	Detailed Information & Observations
3.		<p>A. Name of the Sub-project under EPA: Spring tapped chamber cum washing place</p> <p>B. Location (with MWC): Dinangpara village under Dimli MWS</p> <p>C. Date of Field Visit: 21st July, 2016</p> <p>D. Latitude & Longitude: N25°25'52.09" E089°53'31.59"</p> <p>E. Sanctioned Cost (Rs. in Lakh): Rs. 1.50</p> <p>F. Observations:</p> <ul style="list-style-type: none"> i. Is the EPA is in tune with the guidelines & logical demand emerged through PRA: Yes. ii. Is participatory process been followed in identifying EPAs: Yes iii. Workmanship: Good iv. Current Physical Status: Fully operational since its completion. A small check dam was constructed by the community at the source which is located at a distance of 500 meters and connected with the storage tank through pipes. It was constructed on the land of beneficiary and is utilized by nearby households for both drinking as well as domestic use. As informed by PIA officials, estimate and construction was made only for the structure. It has proper outlet and washing platform. It was found that the structure was constructed without covering the tank, thus leading to dust and leaves being accumulated in the tank which is not suitable for drinking. Periodic maintenance and cleanliness of the structure is desirable. v. Maintenance Work: At present, the structure is maintained by 20 households. <p>G. Quality, Utility & level of satisfaction: Quality & utility is satisfactory.</p> <p>H. Remarks, If Any: Display Signboard should be installed at the activity site for creating awareness among the community.</p>
		

Batch: V

Name of the Project: IWMP-IX

District: South Garo Hills

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
V. Preparatory Phase					
1.	Institutional Arrangement				
1.1	PIA (To be filled in at PIA level)				
1.1.1	Numbers of Staff	2 (Two) Nos.	--	<ul style="list-style-type: none"> PIA shall arrange physical, financial and social audit of the work undertaken from time to time. 	SLNA/WCDC/PIA
1.1.2	Roles & Responsibilities of Staff	Planning, Implementation and Supervision.	--		SLNA/WCDC/PIA
1.1.3	Experience	Staffs involved are experienced.	--		SLNA/WCDC/PIA
1.1.4	Functioning	Satisfactory.	--		SLNA/WCDC/PIA
1.1.5	Documentation (i.e. Report submission to WCDC, MIS etc.)	Average.	--		SLNA/WCDC/PIA
1.1.6	Financial Management (i.e. Status of fund utilization, Submission of UCs to WCDC etc.)	Satisfactory.	--		SLNA/WCDC/PIA
1.1.7	Others (Specify)	The PIA officials including the Range Officer and Demonstrators are actively involved in the project.	--		SLNA/WCDC/PIA
1.2	WDT (To be filled in at WDT level)				
1.2.1	Numbers of Staff	2 (Two) Nos.	--	<ul style="list-style-type: none"> Recruitment process for any vacant WDT position may be fulfilled at an early date on priority basis. 	WCDC/PIA/WDT

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
1.2.2	Roles & Responsibilities of Staff	PRA Exercise, Baseline Survey, Formation of UG/SHG, Hand Holding Support Services, Coordinating Training and documentation.	--		WCDC/PIA/WDT
1.2.3	Experience	WDTs engaged are experienced.	--		WCDC/PIA/WDT
1.2.4	Functioning (<i>Support & Guidance to WC, CBOs, Capacity Building etc.</i>)	Satisfactory.	--		WCDC/PIA/WDT
1.1.5	Others (Specify)	--	--		WCDC/PIA/WDT
2.	Capacity Building (<i>Training of WCDC, PIA & WDT teams for pre-project activities viz. awareness & sensitization, Community Mobilization, CBOs, DPR, EPA etc.</i>) – As per Training Plan				
2.1	Project Orientation	Good.	--	<ul style="list-style-type: none"> It is desirable to develop annual action plan for capacity building programmes as per allotted budget for the year as mentioned in DPR. Action plan may be executed on priority basis and stages of the project. 	WCDC/PIA/WDT
2.2	Awareness & Sensitization	Satisfactory.	--		WCDC/PIA/WDT
2.3	Community Mobilization	Satisfactory.	--		WCDC/PIA/WDT
2.4	CBOs	Satisfactory.	--		WCDC/PIA/WDT
2.5	EPA	Satisfactory.	--		WCDC/PIA/WDT
2.6	Participatory Project Management	Average.	--		WCDC/PIA/WDT
2.7	Financial Management	Good.	--		WCDC/PIA/WDT
2.8	DPR Preparation	Good.	--		WCDC/PIA/WDT
2.9	Status of Training Modules	Training, Exposure Visits and Demonstration are adopted.	--		WCDC/PIA/WDT

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
2.10	Training Methodology Adopted	PPT, Lecture and Demonstration.	--		WCDC/PIA/WDT
2.11	Participation Level and Impact	Satisfactory.	--		WCDC/PIA/WDT
3.	Awareness & Sensitization (<i>Appropriateness of awareness campaign & sensitization of project among project beneficiaries to establish the rapport and confidence building etc.</i>)				
3.1	Type of Activity & Nos.: (<i>Example – Village Level Meeting, Wall Painting, Street plays, etc.</i>)	Awareness Camp organised while carrying PRA Exercise.	--	<ul style="list-style-type: none"> • Planning for effective sensitization and awareness campaign is desirable. • Records of participants, venue and date etc should be recorded and maintained for future reference. 	WCDC/PIA/WDT
3.2	Attendance/ Participation in the events	Satisfactory.	--		WCDC/PIA/WDT
3.3	Women Participation	Satisfactory.	--		WCDC/PIA/WDT
3.4	Content, Means of delivery	Audio Visual Aids and Demonstration.	--		WCDC/PIA/WDT
3.5	Impact of Campaign among beneficiaries (level of awareness)	Good.	--		WCDC/PIA/WDT
3.6	Others (<i>specify</i>)	--	--		WCDC/PIA/WDT
4.	Entry Point Activities (EPA)				
4.1	Total no. of EPA (<i>target vis-à-vis achievement (physical & financial).</i>)	Target = 15 Nos. Achievement = 15 Nos.	--	<ul style="list-style-type: none"> • Handing over of EPAs to UG should be completed at the earliest for proper maintenance. 	WCDC/PIA/WDT/ WC/UG/Community
4.2	Major EPAs in the Village	Water Storage Tank	--		WCDC/PIA/WDT/ WC/UG/Community
4.3	Conduct of Village Level Meeting for identification of	EPAs were identified during PRA Exercise.	--		WCDC/PIA/WDT/ WC/UG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
	EPA (<i>Date & proceedings etc.</i>)			<ul style="list-style-type: none"> To address the periodic maintenance of EPAs, opportunity for convergence with other schemes may be explored. 	
	Identification (<i>based on need assessment, consent, etc.</i>)	Based on need of the community members.	--		WCDC/PIA/WDT/WC/UG/Community
4.4	Level of Participation by community in Village Level Meeting.	Satisfactory.	--		WCDC/PIA/WDT/WC/UG/Community
4.5	Participation of Woman and SC/ST population	Good.	--		WCDC/PIA/WDT/WC/UG/Community
4.6	Utility of EPA	Utilised by the community round the year.	--		WCDC/PIA/WDT/WC/UG/Community
4.7	Others (<i>specify</i>)	--	--		WCDC/PIA/WDT/WC/UG/Community
5.	Formation & Functioning of CBOs and Other Institutions				
5.1	Self Help Group (SHG)				
5.1.1	Total No. of SHGs (<i>Target vis-à-vis achievement</i>)	Target= 20 Nos. Achievement = 5 Nos.	--	<ul style="list-style-type: none"> Regular monitoring and follow up action of PIA officials may make some effective changes in sustainability of SHGs. 	PIA/WDT/WC/SHG
5.1.2	Total No. of Poor Households covered under SHGs (<i>% age</i>)	--	--		PIA/WDT/WC/SHG
5.1.3	No. of Women SHGs	2 Nos.	--		PIA/WDT/WC/SHG
5.1.4	Average Membership	10 Nos.	--		PIA/WDT/WC/SHG
5.1.5	Capacity Building & Training to SHG leaders/ members (<i>community mobilization, conflict resolution, record keeping & accounting, credit linkage, marketing etc</i>)	No formal training organised.	--		PIA/WDT/WC/SHG
5.1.6	Process of SHG Formation (<i>byelaws, objectives, frequency of</i>)	Normal procedure for SHG formation followed.	--		PIA/WDT/WC/SHG

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
	<i>meetings, savings, etc.)</i>				
5.1.7	Functioning of SHG (<i>level of participation, rotation of signatories, objectives of SHGs etc.</i>)	Average.	--	<ul style="list-style-type: none"> • Time to time orientation programme for SHGs may be arranged covering following areas; 1. Weekly Meeting, 2. Weekly Savings, 3. Internal Lending, 4. Regular Repayment and 5. Healthy Book Keeping 	PIA/WDT/WC/SHG
5.1.8	Status of Record Keeping (<i>i.e. proceedings, account, passbooks etc.</i>)	Average.	--		PIA/WDT/WC/SHG
5.1.9	Status of Saving (<i>regular/ equal/ frequency etc.</i>)	Nil.	--		PIA/WDT/WC/SHG
5.1.10	Status of Inter-loaning (<i>frequency of inter-loaning, no. of loans etc.</i>)	--	--		PIA/WDT/WC/SHG
5.1.11	Status of First Grading (<i>to be eligible first level of revolving fund</i>)	Grading is yet to start.	--		PIA/WDT/WC/SHG
5.1.12	Name of the Grading Agency (<i>By outside agency or by PIA etc.</i>)	PIA.	--		PIA/WDT/WC/SHG
5.1.13	Status of Second Grading (<i>to be eligible livelihood fund</i>)	--	--		PIA/WDT/WC/SHG
5.1.14	Name of the Grading Agency (<i>By outside agency or by PIA etc.</i>)	--	--		PIA/WDT/WC/SHG
5.1.15	Names of IGA activities identified	Weaving & Piggery.	--		PIA/WDT/WC/SHG
5.1.16	Status of Business Plan under IGA of SHGs	--	--		PIA/WDT/WC/SHG
5.1.17	Source of Outside Funding (<i>Bank Linkage, Own Source etc.</i>)	--	--	PIA/WDT/WC/SHG	
5.1.18	Status of Repayment of Loan/ Fund	Poor.	--	PIA/WDT/WC/SHG	

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.1.19	Others (<i>Specify</i>)	--	--		PIA/WDT/WC/SHG
5.2	Users Groups (UG)				
5.2.1	Total No. of UGs (<i>target vis-à-vis achievement</i>)	15 Nos.	--	--	PIA/WDT/WC/UG
5.2.2	Average Membership	10 Nos.	--	<ul style="list-style-type: none"> PIA may arrange motivation training for UGs from time to time. 	PIA/WDT/WC/UG
5.2.3	Membership of SC/ ST (%age)	100% ST	--		PIA/WDT/WC/UG
5.2.4	Membership of Women (%age)	--	--		PIA/WDT/WC/UG
5.2.5	Number of UG Members who are also members of WC	--	--		PIA/WDT/WC/UG
5.2.6	Functioning of UGs (<i>level of participation, awareness, progress, benefits, maintenance etc.</i>)	Satisfactory.	--		PIA/WDT/WC/UG
5.2.7	Capacity Building & Training to UG members (<i>technical aspects, community mobilization, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization</i>)	Satisfactory.	--		PIA/WDT/WC/UG
5.2.8	Status of Record Keeping (<i>i.e. proceedings of meetings, sharing of benefits etc.</i>)	--	--		PIA/WDT/WC/UG
5.3.9	Status of contribution to WDF (<i>yes or no & % age etc.</i>)	Contribution @ 5% against activities under Work-phase.	--		PIA/WDT/WC/UG
5.3.10	Level of participation in WC Meetings	--	--		PIA/WDT/WC/UG

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.3	Watershed Committee (WC)				
5.3.1	Date of Formation of WC	A) 05/03/2014 B) 08/03/2014 C) 06/03/2014 D) 06/03/2014 E) 10/03/2014	--	--	WCDC/PIA/WDT/WC
5.3.2	Total No. of Members	A) 15 Nos. B) 16 Nos. C) 12 Nos. D) 13 Nos. E) 13 Nos.	--		WCDC/PIA/WDT/WC
5.3.3	No. of Women Members	A) 2 Nos. B) 2 Nos. C) 2 Nos. D) 0 Nos. E) 0 Nos.	--		WCDC/PIA/WDT/WC
5.3.4	No. of SC/ ST Members	100% ST Members	--		WCDC/PIA/WDT/WC
5.3.5	Date of Registration	Registration is in process.	--		WCDC/PIA/WDT/WC
5.3.6	Level of participation in WC (by UG, SHG, WDT etc.)	Satisfactory.	--		WCDC/PIA/WDT/WC
5.3.7	Involvement of members in planning, implementation, documentation, exit strategy etc.	Satisfactory.	--		WCDC/PIA/WDT/WC
5.3.8	Name of Chairman & Secretary (Selected/ Elected & qualification)	Chairman: A. Mr. D. Sangma	--		WCDC/PIA/WDT/WC

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
	<i>of secretary etc.)</i>	B. Mr. J. A. Sangma C. Mr. R. Marak D. Mr. E M Marak E. Mr. A. D. Sangma Secretary: A. Mr. D. J. Sangma B. Mr. S. C. Sangma C. Mr. P. C. Marak D. Mr. P. M. Sangma E. Mr. D G. Momin		<ul style="list-style-type: none"> PIAs should ensure regular watershed committee meetings. Minutes of the WC meetings should be maintained properly as it is an important record for documentation of IWMP implementation. 	
5.3.9	Capacity Building & training to UG members of WC (<i>Technical aspects, community mobilization, project management, financial management, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization</i>)	--	--	<ul style="list-style-type: none"> The record of Minutes/ Resolutions should be updated from time to time. 	WCDC/PIA/WDT/WC
5.3.10	Status of Functioning of Office (<i>Awareness among villagers, office hours etc.</i>)	Satisfactory.	--		WCDC/PIA/WDT/WC
5.3.11	Frequency of WC Meetings (<i>fortnightly, monthly etc.</i>)	As and when considered necessary.	--		WCDC/PIA/WDT/WC
5.3.12	Level of participation by members in Meetings	Satisfactory.	--		WCDC/PIA/WDT/WC
5.3.13	Status of Record Keeping	Satisfactory.	--		WCDC/PIA/WDT/WC

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.3.14	Financial Management (<i>mode of payment, adherence to guidelines, verification of work, etc.</i>)	Standard practices are followed.	--	<ul style="list-style-type: none"> As per operational guideline, Secretary would be a dedicated functionary with no responsibilities other than the assistance to the Watershed Committee (WC). Ideally, Secretary should be selected on the basis of merit and experience. 	WCDC/PIA/WDT/WC
5.3.15	Status of Responsibilities(WC)		--		WCDC/PIA/WDT/WC
	➤ Level of Member's participation.	Satisfactory.	--		WCDC/PIA/WDT/WC
	➤ Level of Chairman commitment.	Satisfactory.	--		WCDC/PIA/WDT/WC
	➤ Level of Secretary's commitment.	Good.	--		WCDC/PIA/WDT/WC
	➤ Level of WDT member commitment.	Good.	--		WCDC/PIA/WDT/WC
5.3.16	Status of Watershed Development Fund (<i>Amt. of contribution received, amt. of expenditure, balance amt. etc.</i>)	Very Poor.	--		WCDC/PIA/WDT/WC
5.3.17	Status of compliance of audit observations.	--	--		WCDC/PIA/WDT/WC
5.3.18	Social audit of work of UGs & SHGs by WC.	--	--		WCDC/PIA/WDT/WC
5.3.19	Status of compliance of decisions taken in WC meetings (<i>action taken report, follow up etc.</i>)	--	--	WCDC/PIA/WDT/WC	
6.	DPR Preparation				
6.1	PRA conducted/ Focused Group Discussion carried out	Yes.	--		WCDC/PIA/WDT/WC/ Community
6.2	Transect walk carried out	Yes.	--		WCDC/PIA/WDT/WC/ Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible	
6.3	Baseline data collected as per guidelines by PIA	Yes.	--	<ul style="list-style-type: none"> DPRs should be referred by the WC members for all the activities taken up. 	WCDC/PIA/WDT/ WC/ Community	
6.4	Verification of Baseline data by State MEL&D done	Yes.	--		WCDC/PIA/WDT/ WC/ Community	
6.5	Status of variation in Baseline data reported (<i>consensus arrived at</i>)	Yes.	--		WCDC/PIA/WDT/ WC/ Community	
6.6	Household Survey carried out as per guidelines	Yes.	--		WCDC/PIA/WDT/ WC/ Community	
6.7	Integration of IWMP with District Plan	--	--		WCDC/PIA/WDT/ WC/ Community	
6.8	Sectoral expertise involved	Yes.	--		WCDC/PIA/WDT/ WC/ Community	
6.9	No. of households involved	--	--		WCDC/PIA/WDT/ WC/ Community	
6.10	Status of use of Remote Sensing Map	--	--		<ul style="list-style-type: none"> DPRs should be supplemented with more realistic Annual Action Plans likely to be developed on yearly basis considering situational circumstance. 	WCDC/PIA/WDT/ WC/ Community
6.11	Status of use of Hydrological parameters	Yes	--			WCDC/PIA/WDT/ WC/ Community
6.12	Status of Natural Resources (i.e. soil, water, forest, crops, livestock etc.)	--	--	WCDC/PIA/WDT/ WC/ Community		
6.13	Properly documented and its availability	--	--	WCDC/PIA/WDT/ WC/ Community		
6.14	Annual Action Plan	Developed but may be improved further.	--	WCDC/PIA/WDT/ WC/ Community		
6.15	Convergence	Nil.	--	WCDC/PIA/WDT/ WC/ Community		
6.16	Integration of Benchmark Values	--	--	WCDC/PIA/WDT/ WC/ Community		
6.17	Approval of DPR by Local Body	Yes.	--	WCDC/PIA/WDT/ WC/ Community		
6.18	Other (<i>Specify</i>)	--	--	WCDC/PIA/WDT/ WC/ Community		



Table 1: Evaluation of Assets created under IWMP (SGH-IWMP-IX)		
Sl. No.	Photograph	Detailed Information & Observations
1.	 	<p>A. Name of the Sub-project under EPA: Drinking cum Storage Tank.</p> <p>B. Location (with MWC): Dopanangre village under LowerNongrang MWS.</p> <p>C. Date of Field Visit: 20th July, 2016.</p> <p>D. Latitude & Longitude: N25°24'21.18" E090°15' 14.82"</p> <p>E. Sanctioned Cost (Rs. in Lakh): 1.308.</p> <p>F. Observations:</p> <ol style="list-style-type: none"> i. Is the EPA is in tune with the guidelines & logical demand emerged through PRA: Yes. ii. Is participatory process been followed in identifying EPAs: Yes. iii. Workmanship: Good. iv. Current Physical Status: Fully operational since its completion. Water is tapped from a source which is stored in a small reservoir dam and brought to the storage tank with PVC pipes. The storage tank has an outlet provision for distribution of water through PVC pipes. It is constructed on the land of beneficiary benefitted 10 households. It is utilized for both drinking as well as domestic purpose. v. Maintenance work: At present, the structure is maintained by 10 households. <p>G. Quality, Utility & level of satisfaction: Quality & utility is satisfactory.</p> <p>H. Remarks, If Any: Display Signboard should be installed at the activity site for creating awareness among the community.</p>

Table 1: Evaluation of Assets created under IWMP (SGH-IWMP-IX)


Sl. No.	Photograph	Detailed Information & Observations
2.		<p>A. Name of the Sub-project under EPA: Drinking cum Storage Tank.</p> <p>B. Location (with MWC): Nokatgre village under Lower Nongrang MWS.</p> <p>C. Date of Field Visit: 20th July, 2016.</p> <p>D. Latitude & Longitude: N25°25'55.83" E090°15'35.13".</p> <p>E. Sanctioned Cost (Rs. in Lakh): 1.308.</p> <p>F. Observations:</p> <ol style="list-style-type: none"> i. Is the EPA is in tune with the guidelines & logical demand emerged through PRA: Yes. ii. Is participatory process been followed in identifying EPAs: Yes. iii. Workmanship: Good. iv. Current Physical Status: Fully operational since its completion. Water is tapped from a source which is stored in a small reservoir dam which is located approximately 750 meters away and brought to the storage tank with the help of bamboo pipe. A proper washing platform is also constructed. The storage tank has an outlet provision for distribution of water but no proper drainage. It is utilized for both drinking as well as domestic purpose. v. Maintenance Work: At present, the structure is maintained by 5 households. <p>G. Quality, Utility & level of satisfaction: Quality & utility is satisfactory.</p> <p>H. Remarks, If Any: Display Signboard should be installed at the activity site for creating awareness among the community.</p>

Table 1: Evaluation of Assets created under IWMP (SGH-IWMP-IX)




Sl. No.	Photograph	Detailed Information & Observations
3.		<p>A. Name of the Sub-project under EPA: Drinking cum Storage Tank.</p> <p>B. Location (with MWC): Rongsigre village under Rongsi MWS.</p> <p>C. Date of Field Visit: 20th July, 2016</p> <p>D. Latitude & Longitude: N25°26'58.31" E090°15'35.65"</p> <p>E. Sanctioned Cost (Rs. in Lakh): 1.308</p> <p>F. Observations:</p> <ul style="list-style-type: none"> i. Is the EPA is in tune with the guidelines & logical demand emerged through PRA: Yes. ii. Is participatory process been followed in identifying EPAs: Yes iii. Workmanship: Good iv. Current Physical Status: Fully operational since its completion. A small reservoir dam was constructed at the source which is located at less than 2 Km away and brought to the storage tank using PVC pipe. The storage tank has an outlet provision for distribution of water thorough PVC pipes to nearby households. It was found that there is some leakage on the storage tank and proper drainage channel is also not available. It is constructed on the land of beneficiary and benefitted 10 households. It is utilized for both drinking as well as domestic purpose. v. Maintenance Work: At present, the structure is maintained by 10 households. <p>G. Quality, Utility & level of satisfaction: Quality & utility is satisfactory</p> <p>H. Remarks, If Any: Display Signboard should be installed at the activity site for creating awareness among the community.</p>

Table 1: Evaluation of Assets created under IWMP (SGH-IWMP-IX)		
Sl. No.	Photograph	Detailed Information & Observations
4.	 	<p>A. Name of the Sub-project under EPA: Drinking cum storage tank</p> <p>B. Location (with MWC): Soksumarenggre village under Upper Nongrang MWS</p> <p>C. Date of Field Visit: 20th July, 2016</p> <p>D. Latitude & Longitude: N25°25'43.03" E090°15'23.16"</p> <p>E. Sanctioned Cost (Rs. in Lakh): 1.50</p> <p>F. Observations:</p> <ul style="list-style-type: none"> i. Is the EPA is in tune with the guidelines & logical demand emerged through PRA: Yes. ii. Is participatory process been followed in identifying EPAs: Yes iii. Workmanship: Good iv. Current Physical Status: Fully operational since its completion. A small reservoir dam was constructed at the source and brought to the storage tank with PVC pipes. The storage tank also has an outlet provision for distribution of water using PVC pipes to nearby households. UGs also has constructed a thatched bamboo covering the frontside of the structure so that they can utilise the same for taking bath. The structure benefitted 5 households. It is utilized for both drinking as well as domestic purpose. v. Maintenance Work: At present, the structure is maintained by 5 households. <p>G. Quality, Utility & level of satisfaction: Quality & utility is satisfactory</p> <p>H. Remarks, If Any: Display Signboard should be installed at the activity site for creating awareness among the community.</p>

CONCLUSION:

For implementation of Integrated Watershed Management Programme (IWMP) in Meghalaya, State Level Nodal Agency (SLNA) was constituted on 25th June 2009, by the name the Meghalaya State Watershed & Wasteland Development Agency (MSWWDA) which has been registered under the Meghalaya Societies Registration Act, XII of 1983.

Watershed development programme has been a pivot around which rural development programme revolves. It has shifted from the narrow perspective of soil and water conservation to the overall upliftment of the rural society, thereby shifting the territory approach to system approach. Watershed development is an integrated approach covering all aspects of living environment in the rural setting. In fact, it is ecological development programme in a sustained perspective. Sustenance of natural resources, human resource, livestock and even avian life is the goal of the programme. The social inclusiveness with involvement of all sections of the community particularly the vulnerable and women is incorporated into the “watershed plus approach”. Sustained development with equity is the ultimate expected outcome due to the implementation of IWMP.

With increasing pressure on result based management system and accountability, the need was never been greater for an effective monitoring and evaluation. Monitoring, Evaluation & Learning (ME&L) are the learning tools that form the backbone of adaptive management. Monitoring information and evaluation findings can contribute to sound governance in a number of ways viz evidence based policymaking, policy development for management, transparency and accountability. In a project like watershed development, responsive and adaptive monitoring becomes necessary to comply that the community level implementation processes are in conformation with pre-set guidelines, timeliness and targets. The project needs timely and appropriate information on its performance, measured by both qualitative and quantitative performance indicators.

Concurrent Process Monitoring under Monitoring and Evaluation is such a management tool to aid, enhance and track the efficiency as well as effectiveness of project intervention. The concurrent monitoring system helps in tracking the progress and quality of outputs. It facilitates decisions related to project management and capacity building. It generates consensus on the expected systems, strategies and procedures of project implementation, helps in motivating CBOs, farmers and labourers. Disputes, if any are resolved through discussion and consensus. It helps in creating a database on a timeline related to the project cycle.
